

GRAND VALLEY FIRE PROTECTION DISTRICT
MINUTES REGULAR BOARD MEETING OCTOBER 19, 2016

Attendance: Fire District Board of Directors
Bill Nelson (5/2018, 2nd Term) Keith Lammey (5/2020, 2nd Term)
Kevin Whelan (5/2020, 2nd Term) Ted Anderson (5/2018, 2nd Term)

Absent: Michelle Foster (5/2018, 1st Term)

Staff: David Blair, Fire Chief Rob Ferguson, Deputy Fire Chief
Kim Reeves, Administrative Specialist Chris Davidson, Captain
Tony Wade, Firefighter Bob Tipping, Captain

Public: None

President Whelan called the meeting to order at 9:00 a.m.

Whelan moved to excuse Foster. Seconded by Nelson. All approved.

MINUTES

Minutes from the September 20, 2016 Special Board Meeting were presented and reviewed. Anderson moved to approve the minutes with corrections. Seconded by Nelson. All approved.

Minutes from the September 28, 2016 Regular Board Meeting were presented and reviewed. Lammey moved to approve the minutes with corrections. Seconded by Nelson. All approved.

FINANCIAL REPORT

Financial reports for September 2016 were reviewed and discussed. Lammey moved to approve the financial reports, subject to audit. Seconded by Nelson. All approved.

PUBLIC COMMENT

None

➤ FIRE CHIEF'S REPORT

- *Chief Blair advised the Board of Directors that he may have to leave the meeting early in order to attend a webinar regarding Accreditation, Peer Assessment. This training was set up earlier this spring and is required for the accreditation process. The webinar will start at 1130 and last until 1330, at which time Chief Blair will rejoin the meeting, should it still be in session.*
- **Old Business**
 - **Member Handbook & MOU with Colorado River Fire Rescue for responses in Rulison Area**

Chief Blair recommended that these discussions be tabled until the Board of Director's have had a chance to review, discuss and adopt the appropriate consultant's recommendations which will be included in the Member Handbook revision and District practices.
 - **Parachute Fire Station Land Purchase Update**

The District has been advised that a certified appraisal is not possible for the "deed restricted" governmental property that the District is seeking to purchase. The Town of Parachute's Attorney, Jeff Conklin is still working on getting the release from the former owner's family and will be discussing options with the Town of Parachute. Ms. Kelley Duke, the District's attorney

continues to work on behalf of the District to find an equitable solution to the situation. Whelan will move forward in the process with the District's Attorney.

- **Certification Pay**

Chief Blair met with the certification pay committee – Keith Lammey, Bill Nelson and Deputy Chief Ferguson and members of Red Crew and other interested staff members on October 6th at 1:30pm, in the conference room at Station 1. Chief Blair laid out the District's intent from the adoption meeting of December 09, 2015. Chief Blair went on to explain the potential disparity in application to both Full Time and Part Time employees. It was the recommendation of those in attendance to further define the reimbursement process for “District Approved” certifications as a “not to exceed the listed amount for all Full Time employees and a prorated amount, based on a 2,920 annually worked schedule for Part Time employees. Chief Blair will have further proposed language for this topic as it relates for inclusion in the Revised Member Handbook for the regularly scheduled October Board of Directors Meeting. Lammey moved to approve the text in the Handbook and the amounts for the Certification Pay with the addition of annually. Seconded by Nelson. All approved.

- **Vehicle Modifications for improve engine performance**

Captain Davidson was checking on improvement modification for Ford Power Stroke engines. At the time of the Board Meeting there was no information available.

- **New Business**

- **2017 Budget discussion**

Chief Blair presented a rough draft budget for general discussion. Chief Blair will be seeking guidance from the Board of Directors for specific thoughts on line items changes for the coming 2017 Budgets. The District is facing a 47% cut in collectable revenues due to the downturn in the oil & gas markets. Chief Blair will have rough draft for all three of the District's funds at the BOD meeting for review. A Budget Workshop will be held on November 2, 2016 at 9:00 am.

- **Other**

- **Executive Session**

Whelan moved that the Board of Directors move into executive session per CRS-246-402(2)(F) for the discussion of a personnel matter and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. Executive Session to include Chief Blair. Seconded by Nelson. All approved. The Board of Directors moved into executive session at 10:27 a.m.

The executive session concluded and the Regular Board Meeting resumed at 11:45 a.m.

The Board of Directors requested an Executive Session to the Legal Posting and Agenda for the meeting on November 2, 2016.

- **Staff Report**

- **Old Business**

- **District participation in recent events**

Deputy Chief Ferguson discussed some of the events that the District has participated in during the past couple of months, as well as what the Operations Staff has been doing.

- **OPS Report**

Deputy Chief Ferguson discussed the handout outlining the September 2016 Operations Report.

- **New Business**

- **Insurance Coverage Options**

- Administration Specialist Reeves advised the Board of Directors on potential insurance coverage options that have responded to the RFPs she sent out. It is the consensus of the Board of Directors to continue with CEBT for health insurance. Continue with the T. Charles Wilson for the general liability policy and switch to OneBeacon for the coverage if the policy is comparable to the current policy. Compare the AD&D and the accident and sickness policies in greater detail.

- **Peer Assessment Presentation**

- Firefighter Tony Wade returned to the October Board of Directors meeting with additional information regarding the Peer Assessment program. Administrative Specialist Reeves has checked into insurance ramifications to the District and advised the Board of Directors that the insurance company has stated that this program is highly recommended. Whelan moved to approve the Peer Assessment Program and to fund it with \$1000.00 per year as a line item on the Budget. Seconded by Anderson. All approved.

- **Union Formation Information**

- Firefighter Wade, on behalf of the Membership, presented information on the new Union that was formed at GVFPD. This will be addressed further as an Agenda item at the meeting on November 2, 2016.

- **Toys for Tots**

- Firefighter Gose advised the Board of Directors that it was too late to arrange for the Union to be involved in Toys for Tots in 2016 so they have decided to participate in the giving tree.

- **Board of Director Items**

- The Executive Session was held earlier in the meeting.

ADJOURN

There being no further business or discussions the meeting was adjourned at 1:09 pm.

Kim Reeves, Administrative Assistant

Kevin Whelan, Board President

Bill Nelson, Board Secretary/Treasurer