

# **AGENDA**

## **Grand Valley Fire Protection District**

### **Regular Board Meeting – November 18, 2015**

- **Call meeting to order**
- **October 21, 2015 Regular Board Meeting Minutes**
- **October 2015, Financial Reports**
- **Public Comment**
- **Fire Chief's Report**
  - **Old Business**
    - **Acoustical Upgrades**

Climate Control has started the work on the retrofit of the Training Room ventilation system. Work on the East side ventilation system should be completed by the BOD meeting. Work on the West side ventilation system will begin the week of the 16<sup>th</sup>.
    - **Strategic Planning**

Chief Blair will be updating the BOD on the progress being made in regards to the strategic plan.
    - **Remote Area Water Tanks**

Chief Blair has contacted Louie Gibson with Encana. He is very interested in having one of the remote area water tanks placed up at the High Mesa Plant. Deputy Chief Ferguson and
    - **New Performance Review with Staff**

Chief Blair met with District staff on November 12<sup>th</sup> for the regularly scheduled quarterly staff meeting and explained the new performance review process that the Board of Director Performance Review committee has proposed. There were some questions by staff that Chief Blair was unable to answer and will therefore be seeking clarification at the November BOD meeting. Chief Blair will be requesting the Board to formally adopt the committee's proposal so it can be instituted January 01, 2016, as planned. Chief Blair and administrative staff will begin modifying the Member Handbook to reflect the new performance based changes.
    - **TABOR Reserve Training**

Chief Blair, Deputy Chief Ferguson, Kim Reeves and Bill Nelson met with Marlo Coates, the District's CPA for TABOR Reserve calculations training and general budget presentation review. The result of the training was better templates for figuring future TABOR calculations and adjustments for budget preparations.

- **Additional Operational Personnel**  
There was some discussion at the October meeting about the amount of un-filled shifts by part-time and volunteer members. Deputy Chief Ferguson has calculated 469, 24 hour shifts have not been filled this year from January 01 to October 21. New member testing will take place after the first of the year to fill the 3 approved positions.
  - **New Business**
    - **Budget time**  
Chief Blair will be presenting the November updates to the 2016 Draft General Fund, Capital Projects Fund and Volunteer Pension Fund Budgets. Chief Blair will be request that the Board of Directors set a Special Meeting Date for the December Budget Approval meeting.
- **Staff Report**
  - **District participation in recent events**  
Deputy Chief Ferguson will discuss some of the events that the District has participated in during the past couple of months, as well as what the Operations Staff has been doing.
  - **OPS Report**  
Deputy Chief Ferguson will discuss the October 2015 Operations report.
  - **Performance Review Committee**  
Deputy Chief Ferguson, Bill Nelson and Keith Lammey will update the Board of Directors on the progress of the Committee
  - **Other**
- **Other**
- Executive Session per CRS-246-402(2)(F) for the discussion of a personnel matter and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. Executive Session to include Chief Blair and Deputy Chief Ferguson.

And, per CRS-24-6-402(4)(a) to discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest. Executive session to include Chief Blair.