

GRAND VALLEY FIRE PROTECTION DISTRICT
MINUTES REGULAR BOARD MEETING November 19, 2014

Attendance: Fire District Board of Directors
Bill Nelson (5/2018, 2nd Term) Keith Lammey (5/2016, 1st Term)
Michelle Foster (5/2018, 1st Term) Ted Anderson (5/2018, 2nd Term)

Absent: Kevin Whelan (5/2016, 1st Term)

Staff: David Blair, Fire Chief Andrew Duprey, Lieutenant
Kim Reeves, Administrative Specialist

Public: None

Vice President Foster called the meeting to order at 9:00 a.m.
Lammey moved to excuse Whelan. Seconded by Nelson. All approved.

MINUTES

Minutes from the October 15, 2014 Regular Board Meeting were presented and reviewed.
Anderson moved to approve the minutes. Seconded by Lammey. All approved.

FINANCIAL REPORT

Financial reports for October 2014 were reviewed and discussed. Nelson moved to approve the financial reports, subject to audit. Seconded by Lammey. All approved.

PUBLIC COMMENT

NONE

FIRE CHIEFS REPORT

- **Old Business**
 - **Duty Boots** – Chief Blair presented information regarding foot wear and OSHA requirements as to District responsibilities to provide. The Board of Directors would like to have duty boots provided to all Members as part of their uniform.
 - **Lightning Protection** – Chief Blair advised the Board of Directors that our Insurance does cover lightning damage.
 - **Station #2, Parachute Fire Station** – Chief Blair will update the Board of Directors on conversations with the District’s attorney as to its options moving forward. This discussion will be held in Executive Session at the end of the Board Meeting.
 - **2014 Supplemental Budget**
Chief Blair presented the 2014 Supplemental Budget to the Board of Directors. The Board of Directors authorized the changes and the submission of the 2014 Supplemental Budget.
 - **2015 Budgets** – Chief Blair presented the Board of Directors with the November Presentation Budgets for the General Fund, Capital Projects Fund, Future Operational Reserves and Volunteer Pension Fund for review and discussion. It is the consensus of the Board of Directors to not fund the Pension Fund with property taxes in 2015 per the recommendations of the Pension Board. Anderson would like the money that is not

being put into the Pension Fund to be added to the Future Operation Reserves Account. Lammey would like to have the landscaping upgrades include some trees. Would also like there to be future plans to include the other requested improvements. Lammey would like to revisit the long term use and expectations of the Training Center area before the District proceeds with the addition of permanent structures. Anderson would like to see the storage unit at the Training Center built in a manner that allows for future upgrades as they arise.

- **Choose a December Special Meeting Date for the Budget Adoption** - Chief Blair asked the Board of Directors to choose a date to hold the December meeting as the regular meeting is after the date the Budgets need to be turned in to the County Commissioners. The Board of Directors will hold the December meeting on December 10, 2014 at 9:00 a.m.

- **New Business**

- **District Membership Requirements** – Chief Blair asked the District to increase the participation hours of Part-Time employees from 24 – 48 hours per month and increase the Volunteer member’s participation hours to 24 per month. This will involve a change to the Member Handbook and therefore require the Board of Directors approval. The Board of Directors agree to the changes.
- **Update the Board of Directors on the status of the Remote Area Engine** - Chief Blair updated the Board of Directors as to the status of the new Remote Area Engine, its final inspection date and potential delivery date. The final inspection of the truck will be November 25, 2014.
- **Update the Board of Directors on the status of some of the other District vehicles/apparatus** – Chief Blair updated the Board of Directors on the repair and maintenance status of some of the other District vehicles and apparatus.

- **Other**

Chief Blair advised the Board of Directors that no Member requested a meet and confer for November.

Chief Blair discussed and presented the progress update letter from KSUN.

➤ **Staff Report**

- **District participation in recent events**

Lieutenant Duprey discussed some of the events that the District has participated in during the past month, as well as what the Operations Staff has been doing. The annual inspections are being conducted on the district apparatus. Members are working on Taskbooks with probationary Members. Cody Blair and Ginger Oviatt have both passed nationals for their Paramedic Certification.

- **OPS Report**

There was no October 2014 Operations Report as Deputy Chief Ferguson was out ill.

➤ **Other**

- **District Information Protection** - Administrative Assistant Reeves advised the Board of Directors on progress with information protection training with staff members. There was an email safety article published in the Grand Valley Fire 3rd Quarter Newsletter.

- **District Checks** – 90 limit wording on District Checks. Administrative Assistant Reeves advised the Board of Directors that per Wells Fargo we can stamp our checks advising the vendors that they will not be valid after 90 days if not cashed.

EXECUTIVE SESSION: STATION 2 LAND ACQUISITION

Vice President Foster made a motion that the Board of Directors hold an Executive Session per CRS-24-6-402(4)(a) related to the purchase, acquisition, lease, transfer or sale of real, personal, or other property interest. Seconded by Nelson. All Approved. Session attendance Lammey, Anderson, Nelson, Foster, Reeves and Blair. Executive session began at 11:00 a.m.

The Executive Session was concluded at 11:20 a.m. and the Regular Board Meeting resumed.

The Board of Directors directed Chief Blair to maintain the legal expense account on the 2015 Budget at \$20,000.00 and the matter will be discussed in more detail in an future Executive Session.

ADJOURN

There being no further business or discussions the meeting was adjourned at 11:22 a.m.

Kim Reeves, Administrative Assistant

Kevin Whelan, Board President

Bill Nelson, Board Secretary/Treasurer