

AGENDA

**Grand Valley Fire Protection District
Regular Board Meeting – May 17, 2017, 9:00 AM
Battlement Mesa Fire Station
0124 Stone Quarry Road, Parachute, CO 81635**

- **Call meeting to order**
- **Alpine Bank Presentation**
Ann Kellerby will be presenting information regarding the options available to the District from Alpine Bank.
- **April 21, 2017 Special Board Meeting Minutes**
- **April 2017 Financial Reports**
- **Public Comment**
- **Board President Report**
- **Fire Chief's Report**
Chief Blair will be leaving the meeting at 1130 to attend the GVHS Awards Ceremony. He will assist the primary instructors with presentation of Completion Certificates for the Emergency Medical Responder and Basic Firefighter Training programs.
 - **Old Business**
 - **OROI/Strategic Plan**
Chief Blair will give an update on progress being made in reference to the Organizational Review and Opportunities for Improvement and the Strategic Plan.
 - **Property Purchase**
Chief Blair will update the BOD on progress being made on the purchase of the land that Station #2 is located on, from the Town of Parachute. There was an error/omission in the original platting of the property lines, which is being corrected with a "Surveyor's Affidavit" and the closing is still planned for May 22, 2017. Chief Blair has contacted Kari Arneson with Title Company of the Rockies, and will have the amount needed and check for closing, for signatures at the BOD meeting.
 - **SB 17-214, Voluntary Firefighter Cancer Benefits Program**
SB 17-214 was signed by Governor Hickenlooper during earlier this month. There is no word yet on the Benefit Trust Fund being put together. Chief Blair will continue to follow development of this program and will present the cost of the Trust Fund vs Workers Compensation for a future BOD meeting.
 - **EMS Billing Outsourcing – LifeQuest Services**
Administrative Specialist Reeves has been in contact with LifeQuest Services and is hoping to have some estimates for services by the BOD meeting.

- **Meet and Confer**

Chief Blair has contacted the District's attorney and awaiting an answer to the questions brought up at the April meeting as to whether Meet and Confer meeting minutes are public documents or confidential to the meet and confer process. Chief Blair has also asked the question as to whether it is appropriate of a BOD member to sit in on a Meet and Confer session and what is the process for this to occur. Chief Blair is anticipating a response by the time of the BOD meeting.

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- **New Business**

- **Board Member Manual**

In order to meet the requirements of Recommended Action Item 32: Draft and Adopt a Board of Director's Policy Manual, Chief Blair is suggest that the BOD consider adopting the SDA Board Member Manual as the base plate and consider other additions that are unique to GVFPD, such as term limits of officers, compensation and benefits. This is a discussion item only and Chief Blair will follow up at a future meeting with the actual manual for approval.

- **Random Drug Testing**

Chief Blair has checked into local Drug and Alcohol testing companies and is expecting to have at least two proposals for the BOD to review and discuss.

- **Budget Analysis**

Chief Blair will be analyzing the current 2017 budget and looking for ways to trim even more for the coming 2018. Chief Blair has contacted the Garfield County Assessor's Office and has asked for the 2015 abstract to compare revenues patterns and trends. This is just information at this time, but Chief Blair feels that as we work toward finalization of the 2018 Budgets, it may be prudent to draft an informational letter/article that could go out to the media about the District's current and future financial status and possible ramifications. A mass mailing by inclusion of a single informational sheet with the annual subscription may be an effective way of getting the message out to the households of the District.

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- **Other**

- **Parachute / Battlement Mesa Trails Group**

A request has been made by the P/BMTG to have the Fire District assist with some trail development and hazard mitigation work to include limbing and brush clearing and some trail construction utilizing the District's Unimog. Captain Davidson is a member of this group making the request and would be responsible for the use and operation of the District's Unimog if approved. Chief Blair will have a map of the area and the scope of work that will be performed at the BOD meeting.

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- **Staff Report**

- **District participation in recent events**

Deputy Chief Ferguson will discuss some of the events that the District has participated in during the past couple of months, as well as what the Operations Staff has been doing.

- **OPS Report**

Deputy Chief Ferguson will discuss the handout outlining the April 2017 Operations report – there is a Black Crew anomaly in turn out and response times

because of the working structure fire and multiple apparatus form the district going enroute when more responders come in to help.

- **MOU with Colorado River Fire Rescue**
DFC Ferguson and DFC Sackett with CRFR are working out the details of the MOU and will be bringing the plans to both District BODs
- **ALS vs BLS Call Volumes Comparison**
DFC Ferguson will present a comparison of ALS and BLS calls for service, as well as the average numbers of ALS persons on shift, excluding the Captain.
- **Salary Survey for June BOD meeting**
DFC Ferguson is working on the area salary survey and should have a report ready for the June BOD meeting.
- **Summer Firefighter Program**
DFC Ferguson will advise the BOD of the format for the 2017 Summer Wildfire Season coverage.
- **Accreditation Up date**
DFC Ferguson will give an update to the BOD as to progress being made as it pertains to the Community Risk Assessment: Standards of Coverage/
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- **Other**
 - **Audit Update**
Kim Reeves will give an update for the 2016 Audit

➤ **Board of Director's Report/Comments**

➤ **Executive Sessions**

- There may be an Executive Session per CRS-24-6-402(4)(a) related to the discussion of the purchase, acquisition, lease transfer, or sale of real, personal, or other property interest.
- There may be an Executive Session held per CRS-246-402(2)(F) for the discussion of a personnel matter and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

➤ **Other**

➤ **Next Meeting: June 15, 2017**

➤ **Motion to Adjourn**