

GRAND VALLEY FIRE PROTECTION DISTRICT
MINUTES REGULAR BOARD MEETING May 20, 2015

Attendance: Fire District Board of Directors
Bill Nelson (5/2018, 2nd Term) Keith Lammey (5/2016, 1st Term)
Ted Anderson (5/2018, 2nd Term) Kevin Whelan (5/2016, 1st Term)
Michelle Foster (5/2018, 1st Term)

Absent: None

Staff: David Blair, Fire Chief Rob Ferguson, Deputy Fire Chief
Kim Reeves, Administrative Specialist Bob Tipping, Captain

Public: None

President Whelan called the meeting to order at 9:00 a.m.

MINUTES

Minutes from the April 15, 2015 Regular Board Meeting were presented and reviewed. Lammey moved to approve the minutes. Seconded by Nelson. All approved.

FINANCIAL REPORT

Financial reports for April 2015 were reviewed and discussed Nelson moved to approve the financial reports, subject to audit. Seconded by Foster. All approved.

PUBLIC COMMENT

None

FIRE CHIEFS REPORT

- **Old Business**
 - **State Wildland Brush Truck update**

Chief Blair advised the Board of Directors on the status of the State's Wildland Brush Truck. At this time it will be in service; however it may only be staffed with 2 state persons. CRFR has been unsuccessful in hiring either of the other 2 persons to assist with staffing the truck. It is unknown at this point if the State will be seeking any reimbursement for the 2 State staff employees to put the truck on line.
 - **Parachute Comprehensive plan update**

The Town of Parachute held their first comprehensive planning meeting with Better City, from Ogden, Utah. The meeting was very informal and involved small group discussion around 3 topics. Better City will be planning future meetings that will involve the Fire District as well.
- **New Business**
 - **Request to make Budgeted purchases**

Chief Blair requested approval to purchase items that have been budgeted for that are close to, but within the Chief's spending authority, as well as items that exceed the Chief's spending authority.

Proposal for the High side Drop Tank was presented and discussed. Foster moved to approve the purchase of the Fold-A-Tank DBLH5000QA not to exceed \$6,000.00. Seconded by Nelson. All approved.

Life Pack 12 Maintenance Contract was presented and reviewed. Lammey moved to approve the Maintenance Contract with Physio Control. Seconded by Nelson. All approved.

The quote for the ALS Training Manikin was presented and reviewed. Nelson moved to approve the purchase of the ALS Simulator Manikin from Laerdal for the quoted price of \$19,778.67. Seconded by Lammey. All approved.

The quote for the Inflatable Training House was presented and reviewed. Nelson moved to approve the purchase of "The Fire Safety House" for the quoted price of \$10,750.00. Seconded by Foster. All approved.

- **Roto-Rooter Repairs and Proposal for Station #2**

Chief Blair reviewed the results of the visualization of the Station #2 sewer lines and the options that the contractor and second opinion contractor offer. Jess with Simon From Limon also reviewed the video and it is his opinion that the damage that is seen in not severe enough to warrant any further action or repairs. The Board of Directors feels that repairs as presented by Roto-Rooter are not necessary at this time.

- **Strategic Planning Session**

Chief Blair has been in contact with Hilary Fletcher about conducting this year's Strategic Planning Session. Chief Blair has provided her copies of the last two plans and has given her a preliminary scope of vision for this year's planning session, i.e. actual long range planning. A Draft Scope of Work was presented to the Board of Directors. The Board of Directors requested that Chief Blair move forward with the Strategic Planning Session.

- **Other**

- **Certificate of Thanks**

The District was presented with a Certificate of Thanks from Kiwanis Club for the Golf Tournament.

- **Tank Donation**

Chief Blair does not feel that the tanks that were donated to the District from Solvay will meet the needs of the District for the intended use at the Parachute Training Center. The Board of Directors feels that the tanks could be mounted on skids and be beneficial to the District. The Board of Directors instructed Chief Blair to move forward with having the tanks moved.

- **Landscaping**

Deep Creek will be starting the landscaping project at Station #1 as soon as they have completed their current project at the park.

- **Chamber of Commerce**

Chief Blair discussed the current changes with the Chamber of Commerce.

- **Community Counts**

Chief Blair discussed the current events and functions the District is involved in with Community Counts.

- **District Expectation Survey**

Chief Blair discussed the current progress on the District Business Expectation Survey.

- **Staff Report**

- **District participation in recent events**

Deputy Chief Ferguson discussed some of the events that the District has participated in during the past couple of months, as well as what the Operations Staff has been doing.

Deputy Chief Ferguson updated the Board of Directors on the Status of Captain Davidson.

Deputy Chief Ferguson updated the board of Directors on the status of the apparatus repairs.

- **OPS Report**

Deputy Chief Ferguson discussed the April 2015 Operations report.

- **Audit Update**
Kim Reeves advised the Board of Directors that Colorado CPA was at Station#1 on April 27th and 28th and completed the field work portion of the Audit. The Draft Audit is expected to be complete for the June Board Meeting.
- **Bank Transfers**
Beth with Wells Fargo was at Station #1 on May 14, 2015 to present options to solve the current issues with the ability to transfer funds between District Accounts. The options that were presented during this meeting were discussed with the Board of Directors. The Board of Directors do not feel that either of the options presented would benefit the District at this time. Kim Reeves has been instructed to follow up with the local Wells Fargo Branch as to what limits are set at a local level to withdraw funds and redeposit them into the desired account and to also contact Alpine Bank to inquire about their policies regarding this matter.

➤ **Other**

- Anderson: Discussed the current process with URSA
- Whelan: Discussed the status of the District installing a sign for DJ Road.
- Whelan: Asked to be updated on the options of Thank You, Anniversary and Birthday Cards. This was discussed during April's officers meeting and it was the consensus of the officers in attendance that Thank You and Anniversary Cards are a good idea, but do not want to include Birthday Cards.

EXECUTIVE SESSION:

President Whelan made a motion that the Board of Directors hold an Executive Session per CRS-246-402(4) related to the discussion of the purchase, acquisition, lease transfer, or sale of real, personal, or other property interest. Session attendance Whelan, Lammey, Anderson, Nelson, Foster, Blair and Ferguson. To include an Executive Session per CRS-246-402(4) related to personnel matters. All Approved. Session attendance Whelan, Lammey, Anderson, Nelson, and Foster. Executive session began at 11:07 a.m.

The Executive Session was concluded at 11:37 a.m. and the Regular Board Meeting resumed.

ADJOURN

There being no further business or discussions the meeting was adjourned at 11:37 a.m.

Kim Reeves, Administrative Assistant

Kevin Whelan, Board President

Bill Nelson, Board Secretary/Treasurer