

GRAND VALLEY FIRE PROTECTION DISTRICT
MINUTES REGULAR BOARD MEETING March 20, 2013

Attendance: Fire District Board of Directors
Keith Lammey (5/2016, 2nd Term) Bill Nelson (5/2014, 1st Term)
Kevin Whelan (5/2016, 1st Term) Eric Edgerton (05/2014, Appointed)
Ted Anderson (5/2014, 1st Term)

Absent: NONE

Staff: David Blair, Fire Chief, Kim Reeves, Administrative Specialist
 Bob Tipping, Captain

Public: Lynn Shore, Michelle Foster

President Nelson called the meeting to order at 9:00 a.m.

MINUTES

Minutes from the February 20, 2013 Regular Board Meeting were presented and reviewed. Edgerton moved to approve the minutes as presented. Seconded by Anderson. All approved.

FINANCIAL REPORT

Financial reports for February 2013 were reviewed and discussed. Edgerton moved to approve the financial reports, subject to audit. Seconded by Lammey. All approved.

PUBLIC COMMENT

Michelle Foster stated that she would like to see the monthly OPS Report reviewed for spelling and grammar errors before it is submitted to The Grand Valley Echo for public distribution.

FIRE CHIEFS REPORT

➤ **ISO project update**

Chief Blair reviewed the progress being made toward a re-evaluation of the District. The files are being created and the necessary contacts are being made. The District will be completing an MOU with the Town of Parachute to take over the hydrant flushing as this must be completed yearly and will affect the ISO since the Town of Parachute is not currently funded to complete it every year. The rating will also be affected due to the District not currently owning a 100' ladder truck. Chief Blair will not submit the information for review until the District has a contract for the ladder truck.

Kevin Whelan advised the Board that it is the water district responsibility to flush the hydrants and suggested that the District should charge them a fair price for the District to complete the flushing yearly. The Board of Directors asked Chief Blair to discuss this with the Water District.

➤ **PTC project update**

Chief Blair discussed a plan with Kuersten Construction personnel for completion of the Parachute Training Center pad. Kuersten Construction will resume the project after April 1, 2013 and expects the project to be complete by May 1, 2013.

The Board of Directors asked Chief Blair to confirm with Kuersten Construction that the original bid is still correct figures for the project.

➤ **Capital Purchases update**

Chief Blair advised the Board of Directors that the first large deposit from taxes has been received and that the first deposits to the Capital Projects Fund and the Future Operational Reserve Fund have been made. Chief Blair asked the Board of Directors for approval to proceed

with the ordering of the ladder truck as budgeted for in the Capital Projects Fund. The Board of Directors approved.

- **AOP, ROSS, DFPC and 2013 wildfire season update**
Chief Blair reviewed the 2013 AOP with the Board of Directors. Chief Blair also discussed the current ROSS system, what some of the impacts of changing from CSFS to DFPC partners in wildfire response and general season forecast.
- **2013 Wildland Fire Crew update**
Chief Blair updated the Board of Directors on progress being made to get the 2013 Wildland Fire Crew in place for this summer.
- **NIMS training update**
Chief Blair updated the Board of Directors on progress being made to set up the NIMS 402 training. It was tentatively scheduled Saturday, April 6, 2013 from 10:00am to 2:30pm. The District will also reach out to other Boards and Districts and invite them to attend and make it a worthwhile event for other elected officials as well.
- **District Field Trip for BOD**
Chief Blair would like to plan a field trip for the Board of Directors to travel to some of the further parts of the District to see just how much area we cover. Right now Chief Blair is thinking after the above training. It may also be better to try for a different day so there is not a time crunch.
- **2013 Strategic Planning update**
Chief Blair has emailed Jody and Michelle about coming back and leading the 2013 Strategic Planning session. Both Jody and Michelle will both be available in May. The Board of Directors approved for Chief Blair to move forward with scheduling the session in May.
- **Other**
Keith Lammey advised the board that the BMSA annual meeting is April 18, 2013 at 7:00pm with the food being served at 6:30pm. Keith feels that this might be a good opportunity for the District to discuss what to expect and what to do in the event that there is a fire event in the District.

STAFF REPORT

- **District participation in recent events**
Chief Blair discussed some of the events that the District has participated in during the past month, as well as what the Operations Staff has been doing.
- **OPS Report**
Chief Blair discussed the February 2013 Operations report.
- **AMBULANCE BILLING RATES**
Kim Reeves discussed with the Board what the District's current ambulance transport rates are and what the surrounding Districts are currently charging. The Board of Directors would like to have an actual cost comparison before a decision is made rather the District should raise their rates or remain billing the same amounts for transports.
- **AUDIT STATUS**
Kim Reeves advised the Board that Marlo with Colorado CPA will be at the District on March 26, 2013 and March 27, 2013 to complete the field work portion of the annual audit.

EXECUTIVE SESSION: PERSONNEL RELATED MATTERS

President Nelson made a motion that the Board of Directors hold an Executive Session per CRS-246-402(4) related to personnel matters. Seconded by Lammey. All Approved. The Board entered into Executive Session at 10:30 a.m.

President Nelson declared the Executive Session closed at 10:58 a.m. and the Regular Board Meeting resumed.

OTHER

Kevin Whelan requested that Chief Blair ask the District's Attorney for information and guidance regarding Board Member compensation.

ADJOURN

There being no further business or discussions the meeting was adjourned at 11:00 a.m.

Kim Reeves, Administrative Assistant

Bill Nelson, Board President

Kevin Whelan, Board Secretary/Treasurer