

GRAND VALLEY FIRE PROTECTION DISTRICT
MINUTES REGULAR BOARD MEETING MARCH 15, 2017, 9:00am
Battlement Mesa Fire Station
0124 Stone Quarry Rd. Parachute, CO 81635

Attendance: Fire District Board of Directors
Bill Nelson (5/2018, 2nd Term) Keith Lammey (5/2020, 2nd Term)
Kevin Whelan (5/2020, 2nd Term) Michelle Foster (5/2018, 1st Term)
Ted Anderson (5/2018, 2nd Term)

Absent:

Staff: David Blair, Fire Chief Rob Ferguson, Deputy Fire Chief
Kim Reeves, Administrative Specialist Jake Oldright, Firefighter

Public: None

President Whelan called the meeting to order at 9:00 a.m.

The staff report was moved to the beginning of the meeting as Deputy Chief Ferguson was in training and needed to return to the training event.

- **Staff Report**
 - **District participation in recent events**

Deputy Chief Ferguson discussed some of the events that the District has participated in during the past couple of months, as well as what the Operations Staff has been doing.
 - **OPS Report**

Deputy Chief Ferguson discussed the handout outlining the February 2017 Operations report
 - **MOU with Colorado River Fire Rescue**

Deputy Chief Ferguson and Deputy Chief Sackett with CRFR are working out the details of the MOU and will be bringing the plans to both District BODs.
 - **Other**
 - **CPSE Accreditation**

Deputy Chief Ferguson updated the Board of Directors on the progress of the Accreditation process.
 - **Volunteer Testing**

Deputy Chief Ferguson advised the Board of Directors that the testing for Volunteer Members is scheduled for April 8, 2017.
 - **Summer Staff**

Deputy Chief Ferguson discussed the status of the extra staffing for the Wildland Seasonal staff.

MINUTES

Minutes from the February 15, 2017 Regular Board Meeting were presented and reviewed. Foster moved to approve the minutes with corrections. Seconded by Nelson. All approved.

FINANCIAL REPORT

Financial reports for February 2017 were reviewed and discussed. Nelson moved to approve the financial reports, subject to audit. Seconded by Foster. All approved.

PUBLIC COMMENT

None.

FIRE CHIEF'S REPORT

▪ Old Business

▪ Member Handbook

Chief Blair has received comments from staff and board members and has incorporated them into the 3-10-17 DRAFT Member Handbook for Board review and discussion. The Board of Directors requested that all Members be given the opportunity to set up a meeting with Kevin Whelan to discuss the motioned fear of retaliation. The Board of Directors directed Chief Blair to send the Handbook to the District's Attorney for final review.

▪ OROI/Strategic Plan

Chief Blair has been working with Deputy Fire Chief Ferguson and Senior Staff on job descriptions. Chief Blair has been focused on firefighter and firefighter/medic positions and has asked DFC Ferguson and Senior Staff to focus on Lieutenant and Captain positions. Chief Blair is waiting on their results after the last Operations Senior Staff meeting earlier this month. It has been noted that several portions of the job descriptions can't be completed until the Member Handbook has been approved.

▪ Sale of E32

The District has received payment from Gov Deals for the sale of Engine 32 (\$15,500). Funds were deposited into the Capital Projects Fund on March 07, 2017.

▪ Property Purchase

Chief Blair has been working with Stuart McArthur, Town Manager, and Kelley Duke, District's Attorney in order to finalize the purchase of the property at Station #2 in Parachute. The contract was signed by both the Mayor of Parachute, Roy McClung and Fire District Board President Kevin Whelan. Mylar's were picked up from the surveyor's office, signed by the Title agent and returned to the Town. The Town has filed the minor subdivision paperwork with the county. Chief Blair emailed Ms. Duke to find out what the next steps are to setting up the closing meeting bringing this project to completion and presented his findings to the Board of Directors. Nelson moved to authorize Chief Blair to sign the appropriate documents for the purchase of the property. Seconded by Lammey. All approved.

▪ Meet and Confer

Chief Blair and Union 5106 Representative Anthony Wade have met and discussed how they can better meet the needs of the union members, allow timely input and improve morale. Chief Blair is working with the District's attorney to get clarification as to what constitutes "recognition", but in the interim has suggested that the District amend the current Resolution No. 2016-002 to allow Meet and Confer meetings also be allowed at times mutually agreeable. In practice this could mean on the morning after the union representative's shift. A DRAFT of the change/additional wording was included in the Board Packet for review and discussion. The Board of Directors directed Chief Blair to send the draft resolution to the District's Attorney for review.

▪ New Business

▪ CRRF Agreements

Chief Blair is working with Colorado Division of Fire Prevention and Control (DFPC) to get the District's vehicles and apparatus listed in the 2017-2019 Colorado Resource Rate Form system. The deadline is March 29, 2017.

▪ Around Town

Chief Blair has attended the following meetings and will provide a short update of each meeting's activities

- Town Council
- County Fire Chief's Meeting
- Center of Excellence

A break was taken at this time and the meeting resumed at 10:38am

- Grand Valley Days
- Rockmageddon 2017
- Battle on the Mountain
- Funerals
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- **Kiwanis Scholarship sponsorship**
The District has received a sponsor request for the 2017 Kiwanis Golf tournament. Monies go toward local high scholarships to college. The District has participated at the Gold level in the past, \$500. Lammey moved to approve participation at the Gold level. Seconded by Nelson. All approved.
- **Tenzinga Project**
Chief Blair has approved the Tenzinga project which will assist supervisors in tracking member performance and assist with some of the subjectivity bias. Supervisor training will be March 15th and 16th.
- **2017 Garfield County Ballot Preparation**
The District has received notice that if it planning any ballot initiatives and wants to be a part of the Garfield County coordinated election ballot, it needs to notify the county of such decision. Chief Blair is unaware of any needs for a ballot question for the November 2017 election; however will defer response until after the March BOD meeting.
- **Other**
 - **Vacation, Chief Blair**
Chief Blair will be out of state on vacation from March 18th to 23rd. Deputy Fire Chief Ferguson will also be gone during this time. Division Chief Rowe will have primary administrative duties in Chief Blair's absence.
 - **Recent Fire**
Chief Blair discussed the recent fire and the articles written.
- **Board of Director's Report/Comments**
Anderson suggested that the Board of Directors look at the Wildland Seasonal program and the hiring of additional personnel and revisit it at the April 2017 Board Meeting.

EXECUTIVE SESSION:

There was no Executive Session per CRS-24-6-402(4)(a) related to the discussion of the purchase, acquisition, lease transfer, or sale of real, personal, or other property interest. As this meeting was not necessary at this time.

President Whelan made a motion that the Board of Directors hold an Executive Session per CRS-246-402(2)(F) for the discussion of a personnel matter and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

Seconded by Nelson. All approved. Session attendance Whelan, Foster, Lammey, Nelson, Blair, and Reeves. Executive session began at 11:05 a.m.

The Executive Session was concluded at 11:12 p.m. and the Regular Board Meeting resumed.

ADJOURN

There being no further business or discussions the meeting was adjourned at 11:12 a.m.

Kim Reeves, Administrative Assistant

Kevin Whelan, Board President

Bill Nelson, Board Secretary/Treasurer