

AGENDA

**Grand Valley Fire Protection District
Regular Board Meeting – June 21, 2017, 9:00 AM
Battlement Mesa Fire Station
0124 Stone Quarry Road, Parachute, CO 81635**

- **Call meeting to order**
- **Presentation of the CESA Member of the Year award**
- **2016 Audit Presentation**

Marlo with Colorado CPA will be in attendance to present the 2016 Audit for approval.
- **Alpine Bank account signers**

The Board of Directors will need to decide and list who will be signers on each account at Alpine Bank. The Board of Directors will also need to discuss the use and users of online banking. Anne Kellerby will have the appropriate signature cards that will need to be signed.
- **May 17, 2017 Regular Board Meeting Minutes**
- **May 2017 Financial Reports**
- **Public Comment**
- **Board President Report**

At the May Board of Directors meeting, Whelan relayed that Anderson feels that the Board of Directors should discuss what a mil leave would mean. This item will be re-visited because Director Anderson was not at the May meeting to discuss his thoughts regarding this subject.
- **Fire Chief's Report**
 - **Old Business**
 - **OROI/Strategic Plan**

Chief Blair will give an update on progress being made in reference to the Organizational Review and Opportunities for Improvement and the Strategic Plan.
 - **Property Purchase**

Chief Blair is pleased to announce that the closing was completed on May 22, 2017. The District's attorney is compiling the documents and will be sending us the complete closing packet soon. Chief Blair will follow up with the District's attorney as to whether there is any additional filings for mineral rights or water rights transfer that may be required as part of the process.

- **Board Member Manual**

The SDA Board Member Manual is copyrighted by Collins Cockrel & Cole, P.C. and cannot be tailored to GVFPD specifically, per CC&C. The District can adopt the SDA manual as written and create an addendum of specific District additions/deletions or clarifications, or Chief Blair can request a boiler plate plan from the District's attorney that could meet the requirements of the Board of Directors and the OROI report.
- **Random Drug Testing**

Chief Blair has checked into local Drug and Alcohol testing companies. Chief Blair presented and discussed the cost related to random drug testing as it was presented to him. The Board of Directors agreed that we should continue with our current policy regarding drug testing.
- **New Business**
 - **Budget Analysis**

Chief Blair will present a spreadsheet of the Abstract of Assessments – Authority for the past 11 year period. This abstract is for the Assessed Valuations of 2005 – 2015. Chief Blair will also present a spreadsheet of the three major revenue streams for the District over this same period. These revenue streams include EMS Charges for Service, General Property Taxes and Specific Ownership Taxes.
 - **Other**
- **Staff Report**
 - **District participation in recent events**

Deputy Chief Ferguson will discuss some of the events that the District has participated in during the past couple of months, as well as what the Operations Staff has been doing.
 - **OPS Report**

Deputy Chief Ferguson will discuss the handout outlining the May 2017 Operations report
 - **Volunteer Firefighter testing**

DFC Ferguson will advise the Board of Directors as to the current application and testing cycle for additional volunteers.
 - **ALS vs. BLS Call Volumes Comparison**

DFC Ferguson will present a review of the new tracking ability of the District as it relates to “actual” ALS vs. BLS calls for service.
 - **Salary Survey for June BOD meeting**

DFC Ferguson presented the area salary survey. The report included a lot of good information. Whelan will be asking the BOD: 1. What will we do next, 2. What does the Staff feel about this information and 3. Future needs of the District as it relates to balancing “Maintaining Level of Service” and “Staff Salary and Benefits package”.
 - **Summer Firefighter Program**

DFC Ferguson will advise the BOD of the format for the 2017 Summer Wildfire Season coverage and give an update of projects to date.

- **Accreditation Update**
DFC Ferguson will give an update to the BOD as to progress being made as it pertains to the Community Risk Assessment: Standards of Coverage
- **EMS Billing Outsourcing – LifeQuest Services**
Administrative Specialist Reeves has been in contact with LifeQuest Services and will have some estimates for services for the BOD to discuss.

- **Other**

➤ **Board of Director's Report/Comments**

➤ **Executive Sessions**

- There will be an Executive Session held per CRS-246-402(2)(F) for the discussion of a personnel matter and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

➤ **Other**

➤ **Next Meeting: July 19, 2017**

➤ **Motion to Adjourn**