

GRAND VALLEY FIRE PROTECTION DISTRICT
MINUTES REGULAR BOARD MEETING July 15, 2015

Attendance: Fire District Board of Directors
Bill Nelson (5/2018, 2nd Term) Keith Lammey (5/2016, 1st Term)
Ted Anderson (5/2018, 2nd Term) Michelle Foster (5/2018, 1st Term)

Absent: Kevin Whelan (5/2016, 1st Term)

Staff: David Blair, Fire Chief Rob Ferguson, Deputy Fire Chief
Kim Reeves, Administrative Specialist

Public: None

Vice President Foster called the meeting to order at 9:03 a.m.

Anderson moved to excuse Whelan. Seconded by Lammey. All approved.

MINUTES

Minutes from the June 17, 2015 Regular Board Meeting were presented and reviewed. Lammey moved to approve the minutes. Seconded by Anderson. All approved.

FINANCIAL REPORT

Financial reports for June 2015 were reviewed and discussed Anderson moved to approve the financial reports, subject to audit. Seconded by Nelson. All approved.

AUDIT PRESENTATION

Marlo Coates with Colorado CPA presented the 2014 Audit to Board of Directors. Lammey moved to approve the 2014 Financial Audit. Seconded by Nelson. All approved.

PUBLIC COMMENT

Chief Blair discussed a letter that was sent to the District thanking Lieutenant Voorhees for assisting with a child that had fallen out of a second story widow close to his residence.

Michelle Foster thanked the District for their participation and assistance with the Kiwanis Club Celebration.

FIRE CHIEFS REPORT

- **Old Business**

- **E32 Driver and Safety Training**

Training Chief Rowe has completed individual driver and safety training with each of the full time employees, minus 2 because of Paramedic training conflicts and several of the part time and volunteer staff that were working during the training times. Members were taken to the driving pad and completed course maneuvers and then completed a road course that included residential driving and open county roads. All members have a better understanding of the truck and are more confident in its operation and function. Chief Rowe will plan on catching the remaining 2 full time employees on days that they are not in Paramedic training.

- **Strategic Planning**

Chief Blair requested that the Board of Directors give him direction on the proposal submitted by Jviation, Inc. The proposal is for a comprehensive 5 & 10 year strategic plan that includes: public meetings & surveys, in-house and Board Member interviews,

financial forecasting and planning, 2 day retreat and final report preparation. The total for the proposal is \$22,460. Nelson moved to move forward with the proposed Strategic Planning through Jviation, Inc. not to exceed the proposed amount of \$22,460.00. The Board of Directors would also reserve the right to modify the Focus Group with the Community. Seconded by Lammey. All approved.

- **Wildland Mitigation**

Wildland crews have finished working at Mesa Ridge and selected residences around Stone Ridge subdivisions. Crews are currently working on the draw between Monument Creek Village and Canyon View.
- **Landscaping**

Deep Creek Landscaping has started work at Station #1. Scope of work includes increasing the irrigated portions on the north, south and east sides of the property, placing sod in some areas and planting native grasses in others. The finished work will look similar to the landscaping that was done at the Battlement Mesa Clinic and Health & Safety Center.
- **Remote Area Tanks**

Flanges have been purchased for the tanks. Chief Blair will draft a basic skid plan for the tanks and send out RFP's for interested parties to bid on. Baffle plates will need to be removed/opened in order to ensure water flow, flanges will need to be mounted and then tanks can be filled and checked for integrity.
- **VFA Grant**

The District received the re-imbusement grant check from the Colorado Department of Fire Prevention and Control. The check was for the full amount requested in the grant, \$4,125. The grant was for additional wildland fire hose and 4 small portable pumps.
- **Apparatus Status**

Ladder 31 – Pierce has completed the re-design of the cross member support and will be installing it this week. This should close out the repairs needed for this apparatus.
Ladder 32 – This apparatus was placed in service on June 15th. It is housed at Station #2, Parachute. All crews have completed ladder and pump operations training on this apparatus.
Engine 32 – Training has been (almost) completed. The engine is in service as the Reserve Engine and located at Station #3, Rulison.
Ambulance 32 – This ambulance had some air conditioning issues late last month. It was taken to Columbine Ford, repairs were made and it was returned to service. During a transport to St. Mary's it overheated at the hospital. It was found to have a bad thermostat, which caused the over-heating. It also was found to have a bad exhaust oxygen sensor and alternator. Repairs are being made and the District is anticipating it's return, Tuesday, July 14, 2015.
- **New Business**
 - **Chief Blair's Vacation**

Chief Blair expressed thanks to the District's Staff for an outstanding job while he was away.
 - **Asphalt repairs/reseal at Stations 2 & 3**

Chief Blair will requested permission from the Board of Directors to send out formal bids for the asphalt repairs/reseal at Stations 2 & 3. The initial estimates were \$20,000 for the work, which was included in the 2015 General Fund Budget. The Board of Directors agreed to move forward with obtaining the requested bids.
 - **Kiwanis 100th Birthday Celebration**

Kiwanis thanked the District for helping in their celebration of 100 years of helping children around the world by having the climbing wall at the event. It was a big hit with those that attended.
 - **Vehicle/Apparatus Gas Cards**

Chief Blair presented a new program through WEX, Inc which will reduce the number of gas company accounts the District currently has from 4 to 1. The program is part of the State of

Colorado plan. The District would maintain its own account, just as it is set up now. The individual vehicle/apparatus use reports would be the same. All current fees would be waived as part of the state plan and an additional 1.15% savings is added. The card is accepted by 96 different companies, including all the companies we currently use. Foster moved to approve the participation in the fuel purchase program. Seconded by Nelson. All approved.

➤ **Staff Report**

▪ **District participation in recent events**

Deputy Chief Ferguson discussed some of the events that the District has participated in during the past couple of months, as well as what the Operations Staff has been doing.

▪ **OPS Report**

Deputy Chief Ferguson discussed the June 2015 Operations report.

▪ **Other**

EXECUTIVE SESSION:

Vice President Foster made a motion that the Board of Directors hold an Executive Session per CRS-246-402(4) related to the discussion of the purchase, acquisition, lease transfer, or sale of real, personal, or other property interest. Session attendance Lammey, Anderson, Nelson, Foster, Blair and Ferguson. Executive session began at 10:06 a.m.

The Executive Session was concluded at 10:13 a.m. and the Regular Board Meeting resumed.

ADJOURN

There being no further business or discussions the meeting was adjourned at 10:13 a.m.

Kim Reeves, Administrative Assistant

Kevin Whelan, Board President

Bill Nelson, Board Secretary/Treasurer