

GRAND VALLEY FIRE PROTECTION DISTRICT  
MINUTES REGULAR BOARD MEETING – January 18, 2012

Attendance: Fire District Board of Directors  
Keith Lammey (5/2012, 1<sup>st</sup> term)      Ted Anderson (5/2014, 1<sup>st</sup> term)  
Kevin Whelan (5/2012, appointed)      Bill Nelson (5/2014, 1<sup>st</sup> term)

Absent: Lynn Shore (5/2012, 2<sup>nd</sup> term)

Staff: David Blair, Fire Chief, Rob Ferguson, Deputy Fire Chief,  
Kim Reeves, Admin. Specialist, Mary Rivelli, Fire Fighter  
Chase Spaid, Fire Fighter

Public: None

Vice President Lammey called the meeting to order at 9:03 a.m.

Nelson moved to excuse Shore. Seconded by Anderson. All approved.

### **MINUTES**

Minutes from the December 9, 2011 Special Board Meeting were presented and reviewed. Need to make some corrections. Nelson moved to approve the minutes with corrections. Seconded by Whelan. All approved.

### **FINANCIAL REPORT**

The financial reports for December 2011 were reviewed and discussed. Nelson moved to approve the financial reports subject to audit and corrections. Seconded by Anderson. All approved.

### **PUBLIC COMMENT**

None. No public present.

### **FIRE CHIEF'S REPORT**

➤ **Annual notification approvals**

Chief Blair presented the annually required public meeting notice, BOD contact information and transparency notices and asked for the BOD approval. Some contact information needs to be updated. Whelan moved to approve the notices and notifications subject to corrections. Seconded by Anderson. All approved.

Chief Blair reviewed the deadlines and notifications required for the May Election. Chief Blair also asked the BOD to approve that Kim Reeves be appointed to Designated Elections Officer. Whelan moved to approve the designation. Seconded by Anderson. All Approved.

➤ **Discussion/Approval of the proposed GVFPD Purchasing Policy**

This policy was re-drafted and amended during 2011, but never formally adopted by the BOD. It was recommended at the November 2011 meeting to table the approval and have it be a topic of discussion for the January 2012 meeting. Chief Blair discussed the policy and asked that the BOD approve the Purchasing Policy. The Policy needs to include a Purchasing Limit of \$5,000.00 on the Non-Budget items. Whelan moved to approve the Purchasing Policy with the Limit inclusion. Seconded by Nelson. All Approved

- **Update the BOD on progress being made with the Parachute Training Center**  
Chief Blair discussed the progress to date and work that is ongoing at the Training Center including:
  - Lease agreement completed
  - Site boundary and topography survey completed
  - Site security and perimeter fencing repairs completed
  - Committees assigned to develop a Master Plan to be used for the development of the site.
  
- **Update the BOD on progress being made toward the specifications of the Ladder/Platform truck and Tender**  
The District is currently waiting on engineering for both units. Committees have been meeting and we are still moving forward with specifications and justifications.
  
- **Discuss and review a Draft of a proposed “Electronic Notification Sign” protocol.**  
Chief Blair presented a draft of some proposed thoughts on eligible agencies, lengths/size of messages and durations for which they will be displayed. Chief Blair will work with Michelle Foster to produce a final Draft on the Policy.
  
- **Update the BOD on the progress being made with the Community Wildfire Protection Plan.**  
Chief Blair updated the BOD on progress being made and will have a Draft document for the Boards review. Chief Blair has been asked to review and comment on the document prior to it being released to the public.  
Public meeting has been scheduled for Thursday, January 26 @ 6:30 pm.
  
- **Review and approve the District’s General Liability Insurance proposal**  
Chief Blair asked that the BOD approve the 2012 General Liability Insurance proposal. Chief Blair had asked that we get three proposals to review and our current provider, ESIP was by far the cheapest of the three quoted. The other two quoted were Fire Pak and SDA. Whelan moved to approve the use of ESIP for the Districts General Liability Policy. Seconded by Nelson. All Approved
  
- **50<sup>th</sup> Year Anniversary Updates**  
Chief Blair updated the BOD on progress being made toward the 50<sup>th</sup> year anniversary celebrations including:
  - The date of the Open House has been set for July 21<sup>st</sup>
  - The date for the Grand Valley Days Parade and Dinner will be July 28<sup>th</sup>.
  
- **Update the BOD on implementation of the 2011 Strategic Planning tool**  
Staff has been working on indentifying areas in which we can down size some our equipment. 8 Survive Air SCBA packs and bottles and 3” rubber hose were taken out of inventory and donated to the Hugo Fire Department. Both of these items have been stored for several years because of upgrades & replacements. Chief Blair is looking into removing the 1966 Kaiser Military 2 ½ ton truck from inventory and getting it moved to Hugo as well. If this can be done through the LESO program, Chief Blair would like to send the last of the old slip in units with it. This unit has been sitting at the Rulison Station since the Green Brush truck was converted to a Utility Truck in 2007. Anderson moved to approve the transfer of requested equipment to Hugo Fire. Seconded by Nelson. All Approved.

Chief Blair discussed the “Personnel Now” topics at the January 10<sup>th</sup> Membership meeting and it was felt by those in attendance that we as a District are moving in a positive direction.

➤ **OTHER**

February is pension month. The Pension Board Meeting will be at 6:00pm on February 14, 2012

**STAFF REPORT**

- **District participation in recent events**

Deputy Chief Ferguson discussed some of the events that the District has participated in during the past month, as well as what the Operations Staff has been doing.

- **2011 Year End OPS Report**

Deputy Chief Ferguson discussed the 2011 Year End Operations Report

**ADJOURN**

There being no further business or discussions the meeting was adjourned at 10:48am

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Kim Reeves, Administrative Assistant

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Lynn J Shore, Board President

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Bill Nelson, Board Secretary/Treasurer