

GRAND VALLEY FIRE PROTECTION DISTRICT  
MINUTES SPECIAL BOARD MEETING December 9, 2015

Attendance: Fire District Board of Directors  
Bill Nelson (5/2018, 2nd Term) Keith Lammey (5/2016, 1<sup>st</sup> Term)  
Michelle Foster (5/2018, 1<sup>st</sup> Term) Kevin Whelan (5/2016, 1<sup>st</sup> Term)  
Ted Anderson (5/2018, 2nd Term)-By Phone

Absent:

Staff: David Blair, Fire Chief Rob Ferguson, Deputy Fire Chief  
Kim Reeves, Administrative Specialist

Public: None

President Whelan called the meeting to order at 9:15 a.m.

**PERFORMANCE REVIEW AND SALARY SCHEDULE**

Deputy Chief Ferguson, Bill Nelson and Keith Lammey updated the Board of Directors on the final policy for the new Performance Review and Salary Schedule. Chief Blair asked that the Board of Directors approve the Performance Review and Salary Schedule. Nelson moved to approve the Performance Review and Salary Schedule with the changes. Seconded by Lammey. All approved.

**EXECUTIVE SESSION:**

President Whelan made a motion that the Board of Directors hold an Executive Session per CRS-246-402(4) related to the discussion of the purchase, acquisition, lease transfer, or sale of real, personal, or other property interest. Session attendance Whelan, Lammey, Anderson (by phone), Nelson, Foster, and Blair. Also present by phone was the District's Attorney. Executive session began at 9:45 a.m.

The Executive Session was concluded at 10:42 a.m. and the Regular Board Meeting resumed.

Lammey moved that the District continue with efforts to acquire the Station #2 property. Seconded by Lammey. All approved.

**MINUTES**

Minutes from the November 18, 2015 Regular Board Meeting will be presented and reviewed at the January 20, 2016 Board Meeting

**FINANCIAL REPORT**

Financial reports for November 2015 will be presented and reviewed at the January 20, 2016 Board Meeting

**PUBLIC HEARING FOR BUDGET ADOPTION**

➤ **Budget Discussion**

The final 2016 Budgets were discussed in detail, as well as the 2016 Budget Statement. There are 3 budgets as part of the 2016 Budget approval process:

- The General Fund – Operational functions of the Fire District
- Capital Projects Fund – Major acquisitions of the Fire District
- Volunteer Pension Fund – Pension fund for Volunteer retirees

➤ **Open the Public Discussion of the 2016 Budgets for the GVFPD**

President Whelan declared the Meeting open for Public comment and discussion at 11:02am.

➤ **Close the Public Discussion of the 2016 Budgets for the GVFPD**

President Whelan declared the meeting closed from any further Public comment and discussion at 11:03am with no Public Comment being made.

➤ **Approval of the 2016 Budgets**

The following motions were approved in relation to the 2016 Budget Approval Process:

1. Nelson made a motion to approve the 2016 Budget Statement as written or with any amendments recommended by the District's Attorney.. Seconded by Lammey. All approved.

2. Foster made a motion to approve the 2016 General Fund Budget as presented. Seconded by Nelson. All approved.
  3. Whelan made a motion to approve the 2016 Capital Projects Fund Budget as presented. Seconded by Foster. All approved.
  4. Whelan made a motion to approve the 2016 Volunteer Pension Budget as recommended by the Pension Board of Trustees as presented. Seconded by Lammey. All approved.
  5. Whelan made a motion to authorize the President of the Board to sign the Certification of the 2016 Budget Statement as true and accurate, on behalf of the Board of Directors and have the Treasurer attest his signature. Seconded by Foster. All approved.
  6. Whelan made a motion to approve Resolution 2015 – 001, Resolution to Adopt the Budget and authorize the President and Treasurer to sign the same on behalf of the Board of Directors. Seconded by Nelson. All approved.
  7. Whelan made a motion to approve Resolution 2015 – 002, Resolution to Appropriate Sums of Money and authorize the President and Treasurer to sign the same on behalf of the Board of Directors. Seconded by Nelson. All approved.
  8. Whelan made a motion to approve the 2016 Certification of Tax Levies for Garfield County and authorize the President to sign the same on behalf of the Board of Directors. Seconded by Foster. All approved.
  9. Whelan made a motion to approve the 2016 Certification of Tax Levies for Mesa County and authorize the President to sign the same on behalf of the Board of Directors. Seconded by Lammey. All approved.
  10. Whelan made a motion to approve the 2016 Letter of Budget Transmittal to the Division of Local Government and authorize the President to sign the same on behalf of the Board of Directors. Seconded by Nelson. All approved.
  11. Whelan made a motion to approve Resolution 2015 – 003, Resolution to allow the Garfield County Treasurer to collect property taxes and deposit such funds into the Grand Valley Fire Protection District General Fund and authorize the President and Treasurer to sign the same on behalf of the Board of Directors. Seconded by Foster. All approved.
  12. Whelan made a motion to approve Resolution 2015 – 004, Resolution to allow the Mesa County Treasurer to collect property taxes and deposit such funds into the Grand Valley Fire Protection District General Fund and authorize the President and Treasurer to sign the same on behalf of the Board of Directors. Seconded by Lammey. All approved.
  13. Whelan made a motion to approve the 2016 Distribution Authorization Letters to Garfield & Mesa County Treasurers and authorize Chief Blair to sign the same on behalf of the Board of Directors. Seconded by Nelson. All approved.
- **Disposition of used assets**  
Chief Blair asked the Board of Directors to approve the sale of the three (3) snowmobiles and the two (2) ATV's to the highest bidders. The sealed bids were presented to the Board of Directors. There were bids received for the 2 ATV's and only 1 bid received for 1 of the snowmobiles. Foster moved to accept the current high bids and open the 2 remaining snowmobiles for public bid. Seconded by Lammey. All approved.

## ADJOURN

There being no further business or discussions the meeting was adjourned at 11:13 a.m.

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Kim Reeves, Administrative Assistant

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Kevin Whelan, Board President

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Bill Nelson, Board Secretary/Treasurer