

GRAND VALLEY FIRE PROTECTION DISTRICT  
MINUTES REGULAR BOARD MEETING August 19, 2015

Attendance: Fire District Board of Directors  
Kevin Whelan (5/2016, 1<sup>st</sup> Term) Bill Nelson (5/2018, 2nd Term)  
Keith Lammey (5/2016, 1<sup>st</sup> Term) Michelle Foster (5/2018, 1<sup>st</sup> Term)  
Ted Anderson (5/2018, 2nd Term)

Absent: None

Staff: David Blair, Fire Chief Rob Ferguson, Deputy Fire Chief  
Kim Reeves, Administrative Specialist Bob Tipping, Captain

Public: None

President Whelan called the meeting to order at 9:03 a.m.

### MINUTES

Minutes from the July 15, 2015 Regular Board Meeting were presented and reviewed. Lammey moved to approve the minutes. Seconded by Nelson. All approved.

### FINANCIAL REPORT

Financial reports for July 2015 were reviewed and discussed Lammey moved to approve the financial reports, subject to audit. Seconded by Nelson. All approved.

### PUBLIC COMMENT

None

### FIRE CHIEFS REPORT

- **Old Business**

- **Strategic Planning**

- Hilary with Jviation has sent Chief Blair the initial survey for staff to be filling out, which includes Board of Directors and auxiliary members. A “partners” meeting has been scheduled for today, August 19, 2015 from 1400 to 1530 with other agency participation and input. Public meetings have yet to be scheduled.

- Hillary discussed the Strategic Planning with the Board of Directors.

- **Wildland Mitigation**

- Wildland crews have moved to the drainage south of Station #1 and along the cemetery. Operations started with thistle and weed removal and have since concentrated on vegetation thinning.

- **Landscaping**

- Deep Creek Landscape finished up the landscaping project at Station #1 on Wednesday, August 12<sup>th</sup>. All work has been completed in a timely manner and slightly under budget. Staff will take over the lawn care for now until Chief Blair can get some estimates for third party lawn care/maintenance.

- **Vehicle/Apparatus Gas Cards**

- The account with WEX/State of Colorado has been set up; cards have been received and placed in vehicles/apparatus. There has only been one station that asked about the retrieval of gas cards and the potential loss of business. Chief Blair assured him that all businesses would be treated the same as in the past, crews will try and rotate around.

- **New Business**

- **Review Asphalt/Seal Coating Bids**

Chief Blair has received 2 bids for this work. Kauffman Seal Coating has submitted separate bids for each station to include all work requested in the RFP. Alpine Pavement Maintenance has submitted separate bids for each station, but has not included the pavement removal, compaction and re-paving required at Station #1. Whelan moved to accept the bid from Alpine Pavement Maintenance. Seconded by Lammey. All approved

- **Review Remote Area Water Tank Bases Bids**

Chief Blair has received 3 bids for this work. Two bids, Kennys Rig Welding Services and Man-Tex have submitted proposals for skid construction only. RJ Taylor-Wyatt has submitted a bid that includes skid construction, assembly, transport and set up and intended location. The Board of Directors would like to see the bids include more explanation of the work to be completed before a decision is made.

- **Certification & Step Increase Timing & Pay**

Chief Blair reviewed some changes to clarify when certification step increases will be considered earned and compensation begins. There is still some confusion as to when a certificate is earned, received and the compensated. This is to be a temporary fix and may need to be amended, pending the out-come of the Board of Directors Special Committee on Member Compensation and future Board of Director discussions.

- **Other**

Chief Blair presented the letter from KSUN updated their improvement progress.

Chief Blair presented some reviews that were received from community members regarding their satisfaction and gratitude for the 1st Aid/CPR classes that are being offered by the District.

- **Staff Report**

- **District participation in recent events**

Deputy Chief Ferguson discussed some of the events that the District has participated in during the past couple of months, as well as what the Operations Staff has been doing.

- **OPS Report**

Deputy Chief Ferguson discussed the July 2015 Operations report.

- **Performance Review Committee**

Deputy Chief Ferguson, Bill Nelson and Keith Lammey will update the Board of Directors on the progress of the Committee. The committee will be meeting at the conclusion of the Board Meeting.

- **Other**

### **EXECUTIVE SESSION:**

President Whelan made a motion that the Board of Directors hold an Executive Session per CRS-246-402(4) related to the discussion of the purchase, acquisition, lease transfer, or sale of real, personal, or other property interest. Session attendance Whelan, Lammey, Anderson, Nelson, Foster, Blair and Ferguson. To also include an Executive Session per CRS-246-402(4) related to personnel matters. Session Attendance Whelan, Lammey, Anderson, Nelson and Foster. Executive session began at 10:06 a.m.

The Executive Session was concluded at 11:10 a.m. and the Regular Board Meeting resumed.

The Board of Directors thanked Chief Blair, Kim Reeves, Deputy Chief Ferguson and Training Chief Rowe for their hard and dedication to the District.

**ADJOURN**

There being no further business or discussions the meeting was adjourned at 11:43 a.m.

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Kim Reeves, Administrative Assistant

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Kevin Whelan, Board President

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Bill Nelson, Board Secretary/Treasurer