

GRAND VALLEY FIRE PROTECTION DISTRICT  
MINUTES REGULAR BOARD MEETING AUGUST 17, 2016

Attendance: Fire District Board of Directors  
Bill Nelson (5/2018, 2nd Term) Keith Lammey (5/2020, 2nd Term)  
Kevin Whelan (5/2020, 2nd Term) Ted Anderson (5/2018, 2nd Term)  
Michelle Foster (5/2018, 1<sup>st</sup> Term)

Absent: None

Staff: David Blair, Fire Chief Rob Ferguson, Deputy Fire Chief  
Kim Reeves, Administrative Specialist Andrew Duprey, Captain  
Chris Davidson, Captain

Public: None

President Whelan called the meeting to order at 9:10 a.m.

### MINUTES

Minutes from the July 20, 2016 Regular Board Meeting were presented and reviewed. Lammey moved to approve the minutes with corrections. Seconded by Nelson. All approved.

### FINANCIAL REPORT

Financial reports for July 2016 were reviewed and discussed. Lammey moved to approve the financial reports, subject to audit. Seconded by Anderson. All approved.

### PUBLIC COMMENT

None

#### ➤ FIRE CHIEF'S REPORT

- **Old Business**
  - **Emergency Response Plan**
    - The All Hazards Kick Off meeting was held on July 21, 2016. The meeting was attended by 15 persons. Attached to this agenda is a copy of the GVFPD Kickoff Summary. The DRAFT plan is expected to be available for review and comment by September 30<sup>th</sup>.
  - **Member Handbook Changes and Update**

Chief Blair was unable to prepare the additional section regarding Certification Pay due to his time confined to the Spring Creek Fire. Changes to the Member Handbook will be revisited at the September 2016 Board Meeting.
  - **Strategic Plan Update**

The Services Rendered Surveys have been put in use as of August 12<sup>th</sup>. The initial responses may not be available by the August Board of Directors meeting. The Administrative Specialist has been put in charge of tracking and reporting to the Board the progress of the program.
  - **Parachute Fire Station Land Purchase Update**

Progress is being made toward the certified appraisal and contract. Chief Blair discussed the progress being made.
  - **Remote area Water Tanks Update**

Chief Blair has met with Brian Celanyeta, TLC Pipeline and arranged for placement of water tank at the high mesa location. Chief Blair and crew have verified the placement location and run a level track of the area. It will most likely need some grading in order for the tank to be placed. TLC was to arrange for grading and placement while Chief Blair was away.
  - **MOU with Colorado River Fire Rescue for responses in the Rulison Area**

Chief Blair will check with Interim Chief Jones and try and have an update for the BOD meeting.

- **New Business**
  - **Insurance Coverage Quotes**  
The District has not put out its insurance coverage for quotes and comparison for several years and there has been some interest by other agencies to bid on coverage. Chief Blair is very comfortable with the companies that the District is currently using, however it may be the fiduciary responsible course to take. The Board of Directors would like to get quotes on insurance coverage.
  - **Training Room Usage/Rental**  
The District has had a few requests in the past and just recently by a group of citizens that would like to use the Training Room for scheduled card playing nights. It has been the position of the District to rent the room for such use on incident by incident bases, so that it can be used by several groups and not tied up by single entity groups that may or may not show up. It has also been mentioned that citizens should not have to pay to “rent” the space. Staff has done a very good job in explaining the additional cost of electricity, water and sewer for events that are held and the rent has been determined by the BOD to cover these basic costs. The Board of Directors will leave the terms for use and rental of the facility as it is currently.
- **Other**
  - **Spring Creek 2 Fire**  
Chief Blair gave an update on the progress being made on the Spring Creek 2 Fire. It is anticipated that the District will be taking back responsibility for the Garfield County portion of the Fire on the evening of the 15<sup>th</sup>, depending on the day’s progress in getting line put in on the South Eastern flank of the fire. The District will continue to support the fire through mutual aid as the closest agency medical support and through suppression support when needed.

➤ **Staff Report**

- **Old Business**
  - **District participation in recent events**  
Deputy Chief Ferguson discussed some of the events that the District has participated in during the past couple of months, as well as what the Operations Staff has been doing.
  - **OPS Report**  
Deputy Chief Ferguson discussed the July 2016 Operations reports.
- **New Business**
  - **Storage and Destruction of Executive Session recordings**  
The SDA suggests that the recordings be stored in a safe or locked cabinet at the District instead of at the Board Members residence. This would allow for proper destruction of the recordings in the event of a Board Member leaving their seat before the recordings are properly destroyed. The Board of Directors will need to discuss the options and decide on the best option for storage of these recordings. The Board of Directors will keep the recordings in a safe at Station #1. Only the Board Members will have the combination to this safe.
  - **Other**
    - Foster: Received excellent care from Captain Davidson and Black Crew.
    - Anderson: Have the fliers been placed at the Dispensaries? Yes
    - There has been a Fire Chief from Eagle County arrested for embezzlement
    - Deputy Chief Ferguson discussed the "checks and balances" the District currently has in place for the used narcotics.

➤ **Board of Director Items**

Whelan moved that the Board of Directors move into executive session per CRS-246-402(2)(F) for the discussion of a personnel matter and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. Executive Session to include Chief Blair for a portion of the session. Seconded by Nelson. All approved. The Board of Directors moved into executive session at 10:53 a.m.

The executive session concluded and the Regular Board Meeting resumed at 11:57 a.m.

Nelson moved to authorize Whelan to send the amended letter as it is written by the District's Attorney. Seconded by Lammey. All approved.

Lammey moved to approve the use of the consultant to interview Members of the District and give recommendations to the District. Seconded by Nelson. All approved.

**ADJOURN**

There being no further business or discussions the meeting was adjourned at 11:58 am.

---

Kim Reeves, Administrative Assistant

---

Kevin Whelan, Board President

---

Bill Nelson, Board Secretary/Treasurer