

GRAND VALLEY FIRE PROTECTION DISTRICT
MINUTES REGULAR BOARD MEETING August 16, 2017, 9:00am
Battlement Mesa Fire Station
0124 Stone Quarry Rd. Parachute, CO 81635

Attendance: Fire District Board of Directors
Bill Nelson (5/2018, 2nd Term) Keith Lammey (5/2020, 2nd Term)
Kevin Whelan (5/2020, 2nd Term) Michelle Foster (5/2018, 1st Term)
Ted Anderson (5/2018, 2nd Term)

Absent:

Staff: David Blair, Fire Chief Rob Ferguson, Deputy Fire Chief
Kim Reeves, Administrative Specialist Chris Davidson, Captain

Public: None

President Whelan called the meeting to order at 9:00 a.m.

MINUTES

Minutes from the July 19, 2017 Regular Board Meeting were presented and reviewed. Whelan moved to approve the minutes with corrections. Seconded by Lammey. All approved.

FINANCIAL REPORT

Financial reports for July 2017 were reviewed and discussed. Nelson moved to approve the financial reports, subject to audit. Seconded by Whelan. All approved.

PUBLIC COMMENT

None.

BOARD PRESIDENT REPORT

- President Whelan reminded the Board of Directors that if they have an item that needs addressed please advise himself or Chief Blair so it can be put on the agenda. President Whelan and Chief Blair continue to meet monthly before the Board Meeting.

FIRE CHIEF'S REPORT

- **Old Business**
 - **OROI/Strategic Plan**
Chief Blair gave an update on progress being made in reference to the Organizational Review and Opportunities for Improvement and the Strategic Plan.
 - **Budget Preparation**
Chief Blair presented the August update to the General Fund Budget process, which included the 2016 Audit figures and 2017 budgeted amounts .
 - **LifeQuest Contract**
Chief Blair asked for comments and direction from the Board of Directors as to whether to sign the proposed contract for service with the changes made by the District's Attorney. The Board of Directors agreed that the contract should be signed.
 - **BMMD and Town of Parachute Meeting Attendance**
Chief Blair attended the July BMMD meeting and addressed the District's limited ability to continue with assisting BMMD with fire hydrant flushing and maintenance. Chief Blair also met with Town of Personnel in regards to the same. Chief Blair also attended the July Board of Trustees meeting and thanked the Trustees and Staff for all the hard work that had gone into completing the sale of the GVFPD Station 2 property in Parachute. Chief Blair also advised Town Staff that we have yet to receive our prorated share of the cost of the subdivision of the Town's properties.

- **New Business**
 - **ISO Re-Assessment**
Chief Blair has been advised that there is a new Western Slope office for ISO evaluations and it is their intent to re-evaluate fire departments/districts every 4 years. The District has been advised that we will be evaluated sometime this year and ISO has provided the initial paperwork for the review. Deputy Ferguson and staff have begun the pre-inspection work.
 - **SDA Conference**
Chief Blair reminded the Board Members that the SDA registration period is open and any member wanting to go needs to get with Kim in order to get registered.
 - **Replacement of the Fire Chief Plan**
Michelle Ferguson has sent the District a plan for replacing the Fire Chief in the future. This was reviewed by the Board of Directors. Chief Blair asked the Board of Directors to approve the plan so it can be used in the future and can be made a part of the OROI response for this particular deficiency. Whelan moved to approve the plan as revised. Seconded by Lammey. All approved.
 - **Recognition of Lt. Spaid's Fire Officer Accreditation**
Lt. Spaid has successfully completed all the requirements of the Fire Officer accreditation process and has been awarded the same through the Center for Public Safety Excellence. The Board of Directors wishes to pass on to Lt. Spaid congratulations on a job well done.
 - **Recognition of Deputy Chief Ferguson Chief Officer Accreditation**
Deputy Chief Ferguson has successfully completed all the requirements of the Chief Fire Officer accreditation process and has been awarded the same through the Center for Public Safety Excellence. The Board of Directors wishes to pass on to DFC Ferguson congratulations on a job well done.
- **Other**
 - Chief Blair presented and discussed the year-end report from EAP.
 - Chief Blair advised the board of Directors that he will be on vacation for the September Regular Board Meeting.
 - Chief Blair discussed the current results regarding the Services Rendered Survey. Whelan moved to continue sending out the survey. Seconded by Lammey. The motion passed with a 3 to 2 vote. Whelan, Lammey and Nelson voted in favor. Foster and Anderson voted against.
- **Staff Report**
 - **District participation in recent events**
Deputy Chief Ferguson discussed some of the events that the District has participated in during the past couple of months, as well as what the Operations Staff has been doing.
 - **OPS Report**
Deputy Chief Ferguson discussed the handout outlining the July 2017 Operations report
 - **Priorities List for 2018**
Deputy Chief Ferguson advised the Board of Directors as to the comments and feedback received from staff and what are staff's priority ratings.
 - **Accreditation Update**
Deputy Chief Ferguson gave an update to the Board of Directors as to progress being made as it pertains to the Community Risk Assessment: Standards of Coverage
 - **Other**
None
- **Board of Director's Report/Comments**
None

EXECUTIVE SESSION:

President Whelan made a motion that the Board of Directors hold an Executive Session per CRS-246-402(2)(F) for the discussion of a personnel matter and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

Seconded by Nelson. All approved. Session attendance: Whelan, Lammey, Nelson, Foster, Anderson, Blair, Ferguson and Reeves. Executive session began at 10:29 a.m.

The Executive Session was concluded at 10:34 a.m. and the Regular Board Meeting resumed.

ADJOURN

There being no further business or discussions the meeting was adjourned at 10:34 a.m.

Kim Reeves, Administrative Assistant

Kevin Whelan, Board President

Bill Nelson, Board Secretary/Treasurer