

AGENDA

Grand Valley Fire Protection District Regular Board Meeting – April 27, 2016

- **Call meeting to order**
- **March 16, 2016 Board Minutes**
- **March 2016 Financial Reports**
- **Public Comment**
- **Chief's Report**
 - **Old Business**
 - **1980 Ford 8000 Water Tender Disposition**

Chief Blair has sent out notification to 4 area agencies for Request of Surplus District equipment. Letters to the District are supposed to be returned in time for the Board of Director meeting on April 27th. Agencies contacted were the Battlement Mesa Metro District, Grand Valley Park Association, Parachute / Battlement Mesa Park and Recreation and the Town of Parachute.
 - **CDL Training requirements for Large District Apparatus**

Chief Blair will be explaining the current requirements of CDL's for all large District apparatus and the request for consensus support of the Board of Directors.
 - **Emergency Response Plan for GVFPD and the Parachute/Battlement Mesa Communities**

Chief Blair has sent out 4 letters of interest for RFP information for the District's Community All-Hazards Response/Recovery Plan. 2 companies are currently putting together proposals which should be ready for the Chief's presentation to the Board at the May Board meeting.
 - **Required Process to Hear the Recording of an Executive Session**

Chief Blair has attached the SDA publication: Follow these rules for a proper Executive Session, dated May, 2011. The last section of the publication speaks to the requirements of the persons seeking to listen to the taped recording of the taped session. In summary, persons must file an Open Records Act request with the District Custodian of Records (currently the District President) within 90 days of the requested meeting date. If the Custodian of Records denies the request, the requesting party must forward the request to the District Court. A District Court judge will review/listen to the Executive Session recording and determine whether: (i) substantial discussion on matters not authorized by the executive session laws or outside the scope of the motion for the executive session took place, (ii) a policy, position, resolution, rule, regulation or formal action was adopted by the board, or (iii) the executive session was improperly convened, the improper portion of the record will be open to the public inspection. In addition, the court has jurisdiction to issue injunctions to enforce the purposes of the Open Meetings Law and to award a prevailing citizen costs and reasonable attorney fees.
 - **Meet and Confer**

Chief Blair will be requesting that Section 3 of Resolution 2013-002, A Resolution establishing Meet and Confer procedures in accordance with the requirements of Section 29-5-205 of the Colorado Firefighter Safety Act be amended because of the District's Pension Board of Trustee's change of meeting date and time. Chief Blair will be

requesting that the Second Tuesday of the months of February, May, August, and November be retained as the designated days for request and that 6:00 pm be the designated time. Chief Blair is further requesting that all written request be submitted to any of the Chief Officers prior to noon of the requested meeting date. All other requirements of the resolution will remain in effect without changes. If these requested changes are approved by the Board of Directors, Chief Blair will have the District's Attorney draft the appropriate amendment for adoption at the May meeting.

- **Landscaping Care at all 4 Stations**

Chief Blair has received 2 proposals for all inclusive landscaping care at all 4 Stations and 1 proposal for weed care only. All bids came in under the 2016 budgeted amount for this service. Therefore, Chief Blair will be requesting approval of one of the two bids for the landscaping needs of all District properties.

- **Strategic Plan Approval**

Chief Blair distributed the final copy of the 2015/2016 Strategic Plan, with the changes for the Board of Directors to review earlier this month. The final product needs to be formally approved. Once approved, Chief Blair will ensure those community members that participated in the process receive a copy of the plan and that an electronic version of it is placed on the District's website.

- **Remote Area Water Tanks Update**

Chief Blair has been working with both Encana and WPX to get the two water tanks in place before wildland season. Both companies are having their attorneys prepare a Release of Liability form for the District to sign prior to any placement. Chief Blair has contacted TLC Pipeline Construction, Inc located in Parachute and has received a bid of \$3,100 dollars to place both tanks.

- **DOLA Grant completion**

The District has received its final/completion paperwork from DOLA. We were thanked for the shared cost savings on the project and given a satisfactory rating for our overall grant process.

- **Utility 34 Replacement**

The new crew truck for Station #2 has arrived and has been placed in service. It will still need the light bar and radios installed, once they are delivered to Two Way Communications. Chief Blair will suggest that the District list the sale of the 1999 Ford Super Cab Utility truck with GovDeals.com. They are an agency that sells Government equipment to anyone in the country through a bidding process. A flyer will be included in the Board Packet for members to review prior to the meeting.

- **Volunteer Recruitment**

The Volunteer recruitment drive has been going on during the month of April. Applications are due on May 7th. There will be a meet & greet the night of the 7th to meet the applicants and their families. Admin and On-Duty staff will present a look and overview of the District and ensure all applicants have all their questions answered prior to testing on the following Saturday, May 14th.

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- **New Business**

- **Ward Diesel Filters for Apparatus stationed at Station #2**

Chief Blair will be requesting approval to order the Ward diesel filters for Engine 31, Brush 32 and Tender 32. The addition of these filters will improve the air quality of the station in both the apparatus bays and the living quarters. Chief Blair has been in contact with Ward Diesel and the budgeted amount of \$30,000 will cover the cost of all three systems. Systems will be installed at Station #1 and should only take the apparatus out of service for a day. Reserve equipment will be rotated in while retrofits are being made.

- **Window Replacement at Station #2**

Chief Blair will be requesting approval to replace the original window at Station #2 with Cascade Winpro Series windows. Bratton Window and Door's proposal has increased \$93 to \$5,269.56, but is still below the budgeted amount of \$5,500.

- **Explorer Program Update**
Staff has been organizing and preparing the program for the coming summer and school year. Each crew will have dedicated people to assist with the operation of the program, committed to making it a success.
- **Summer Mitigation Projects**
Chief Blair has been in contact with a landowner in Parachute that has agreed to let us assist with a mitigation project in Town. It will involve brush clearing/thinning and most slash will be able to be burnt in place. The District will also be involved in some of the Parachute/Battlement Mesa Trail Group single track project along the river and back 9 of the golf course. Most of this work will be brush clearing and dispersing slash downhill. Work above the old Battlement Fire Station was completed late last month/early this month. Almost all slash piles were completely consumed, some will have to decay in place.
- **Future Development of the Open Spaces at Station #1**
Chief Blair has asked staff to form a committee to develop a proposal to submit to the Board of Directors for what they'd like to see on the open spaces around Station #1. Plans will include placement of outdoor exercise equipment, running trail and locations for trees and brush. Captain Langner has stepped up and will be the committee lead.
- **Energy Symposium Synopsis**
Chief Blair will give a synopsis report on the Energy & Environment Symposium. Other Board Members will be asked to give their thoughts as well.
- **Accreditation Update**
Chief Blair will give an update of the classes that he has attended over the past 5 weeks and where the District is headed.
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➤ **Staff Report**

- **District participation in recent events**
Deputy Chief Ferguson will have a report of some of the events that the District has participated in during the past couple of months, as well as what the Operations Staff has been doing.
- **OPS Report**
Deputy Chief Ferguson will have a handout outlining the March 2016 Operations Report.
- **Other**

➤ **Executive Session per CRS-24-6-402(4)(a) related to the discussion of the purchase, acquisition, lease transfer, or sale of real, personal, or other property interest.**

➤ **Other**