

GRAND VALLEY FIRE PROTECTION DISTRICT
MINUTES REGULAR BOARD MEETING April 15, 2015

Attendance: Fire District Board of Directors
Bill Nelson (5/2018, 2nd Term) Keith Lammey (5/2016, 1st Term)
Ted Anderson (5/2018, 2nd Term) Kevin Whelan (5/2016, 1st Term)
Michelle Foster (5/2018, 1st Term)

Absent: None

Staff: David Blair, Fire Chief Rob Ferguson, Deputy Fire Chief
Kim Reeves, Administrative Specialist Bob Tipping, Captain

Public: None

President Whelan called the meeting to order at 9:00 a.m.

MINUTES

Minutes from the March 18, 2015 Regular Board Meeting were presented and reviewed. Lammey moved to approve the minutes. Seconded by Nelson. All approved.

FINANCIAL REPORT

Financial reports for March 2015 were reviewed and discussed. Lammey moved to approve the financial reports, subject to audit. Seconded by Nelson. All approved.

PUBLIC COMMENT

None

FIRE CHIEFS REPORT

- **Old Business**
 - **CRFR Budget Shortfalls**

Board President and Chief Blair met with CRFR Board President, Fire Chief and Assistant Fire Chief and discussed how each District's Budgets are developed and what some of the changes of Oil & Gas plans may mean to each district.
 - **Expenditures Approved by the BOD, March 18**

Three Firefighter/Medics have been enrolled into the CMC Paramedic program.
Two Ski Doo Skandic SWT snowmobiles have been ordered. District will take delivery in October/November 2015.
Landscaping contract with Deep Creek Inc. has been signed. Work schedule is still being developed.
 - **Cost Share Agreement**

CRFR has not yet finalized the cost share agreement for the shared wildland fire engine. Chief Blair met with Chief Morgan on Friday, April 10th. The Engine Boss has been hired. Still working on staffing the other positions.
 - **Town of Parachute/Battlement Mesa Comprehensive Plan**

The Town of Parachute has terminated their contract with the Durango Company assisting with the comprehensive plan development. The Town has since entered into an agreement with a Utah based company to continue the process. The meeting that was scheduled for April 8th was canceled. A new meeting schedule is being developed.

- **New Business**
 - **Up-dates to the Membership Handbook**
Chief Blair and Staff have been making updates to the Membership Handbook. The last formal update was 2 years ago. Two copies were included in the Board Packets: 1 with changes high-lighted and 1 clean copy. The highlighted copy has yellow highlights that were suggested changes prior to release for additional comments and the green highlights are for the additional comments that were received after staff/BOD review. The clean copy is the Draft Copy that is pending review and approval. Nelson moved to approve the Member Handbook changes. Seconded by Lammey. All approved.
 - **Summer Seasonal Firefighter program**
The summer seasonal firefighter program has been finalized. The District will be using 6 in-house staff members to fill the positions. The additional positions will be used for wildland response, wildland mitigation and other station responsibilities. Captains will be rotating personnel through the different assignments, which will allow more personnel wildland exposure and keep all medics proficient in EMS skills.
- **Other**
 - **Chief Blair's Schedule**
Chief Blair reviewed his remaining schedule for the month of April and plan for administrative coverage.
 - **Public Fund Investing Webinar**
Bill Nelson discussed the information learned in the Webinar.
 - **Strategic Planning**
There has not been a date set for the Strategic Planning Session.
 - **Rocky Mountain Area Coordination Center**
The 2015 outlook was discussed.
 - **Kiwanis Foundation**
The Kiwanis Foundation has asked for the District for a sponsorship for their upcoming Golf Tournament. Nelson moved to sponsor at the silver level. Seconded by Anderson. All approved.
 - **Town of Parachute Confined Space Program**
The Town of Parachute asked the District to review their current Confined Space Program. Chris Davidson and Cody Blair reviewed the program and made recommendations.
 - **Apparatus Update**
Chief Blair updated the Board of Directors on repairs being made to the apparatus and the current pump testing.

➤ **Staff Report**

- **District participation in recent events**
Deputy Chief Ferguson discussed some of the events that the District has participated in during the past couple of months, as well as what the Operations Staff has been doing.
- **OPS Report**
Deputy Chief Ferguson discussed the March 2015 Operations report.
- **Community Paramedic Program**
Chief Ferguson discussed the Community Paramedic Program.
- **Audit Update**
Kim Reeves advised the Board of Directors that Colorado CPA will be at Station#1 on April 27th and 28th to complete the field work portion of the Audit.
- **Other**
 - **Bank Transfers**
Kim Reeves discussed the options to allow the District to transfer money between accounts at Wells Fargo. The local branch no longer has the authorization to complete these transfers. The Board of Directs requested that a meeting be set up with a representative of Wells Fargo to further discuss the options available.
 - **Community Events**
Bob Tipping discussed recent community events that staff have been participating in.
 - **Anniversary Date, Thank You and Birthday cards**
Kevin Whelan would like to see Members given signed cards or some type of acknowledgement for important dates as well as for times that an officer feels that a Member

needs to be acknowledged. This will be discussed at the Officers Meeting on 04/16/2015 and revisited at the May Board Meeting.

➤ **Other**

- Anderson: Discussed the current process with URSA
- Anderson: Would like the District to make a better effort to purchase more from local in District businesses than from Sam's Club, Wal-Mart and other out of District stores.

EXECUTIVE SESSION:

President Whelan made a motion that the Board of Directors hold an Executive Session per CRS-246-402(4) related to the discussion of the purchase, acquisition, lease transfer, or sale of real, personal, or other property interest. To include an Executive Session per CRS-246-402(4) related to personnel matters. All Approved. Session attendance Whelan, Lammey, Anderson, Nelson, Foster and Blair. Executive session began at 10:36 a.m.

The Executive Session was concluded at 11:11 a.m. and the Regular Board Meeting resumed.

ADJOURN

There being no further business or discussions the meeting was adjourned at 11:12 a.m.

Kim Reeves, Administrative Assistant

Kevin Whelan, Board President

Bill Nelson, Board Secretary/Treasurer