

GRAND VALLEY FIRE PROTECTION DISTRICT
MINUTES SPECIAL BOARD MEETING – December 5, 2012

Attendance: Fire District Board of Directors
Keith Lammey (5/2016, 2nd Term) Bill Nelson (5/2014, 1st Term)
Kevin Whelan (5/2016, 1st Term) Eric Edgerton (05/2014, Appointed)

Absent: Ted Anderson (5/2014, 1st Term)

Staff: David Blair, Fire Chief, Rob Ferguson, Deputy Fire Chief,
 Kim Reeves, Administrative Specialist

Public: None Present

President Nelson called the meeting to order at 9:00 a.m.

Lammey moved to excuse Anderson. Seconded by Edgerton. All Approved

MINUTES

Minutes from the November 13, 2012 Special Board Meeting were presented and reviewed. Edgerton moved to approve the minutes as presented. Seconded by Lammey. All approved.

FINANCIAL REPORT

Financial reports for November 2012 were reviewed and discussed. Lammey moved to approve the financial reports, subject to audit. Seconded by Whelan. All approved.

PUBLIC HEARING FOR BUDGET ADOPTION

➤ **Budget Discussion**

The final 2013 Budgets were presented and discussed in detail, as well as the 2013 Budget Statement. There were 4 budgets as part of the 2013 Budget approval process:

- The General Fund – Operational functions of the Fire District
- Capital Projects Fund – Major acquisitions of the Fire District
- Future Operational Reserve Fund – Savings fund for future operational expenditures
- Volunteer Pension Fund – Pension fund for past Volunteer retirees

➤ **Open the Public Discussion of the 2013 Budgets for the GVFPD**

President Nelson declared the Meeting open for Public comment and discussion at 10:25 a.m. President Nelson declared the Meeting closed from any further Public comment and discussion at 10:25 a.m. as no Public Members were present.

➤ **Approval of the 2013 Budgets**

- The following motions were approved in relation to the 2013 Budget Approval Process:

Whelan made a motion to approve the 2013 General Fund Budget as presented. Seconded by Lammey. All Approved

Lammey made a motion to approve the 2013 Capital Projects Fund Budget as presented. Seconded by Whelan. All Approved

Edgerton made a motion to approve the 2013 Future Operational Reserve Fund Budget as presented. Seconded by Lammey. All Approved.

Whelan made a motion to approve the 2013 Volunteer Pension Budget as recommended by the Pension Board of Trustees as presented. Seconded by Lammey. All Approved.

Lammey made a motion to approve the 2013 Budget Statement as amended. Seconded by Whelan. All Approved.

Edgerton made a motion to authorize the President of the Board to sign the Certification of the 2013 Budget Statement as true and accurate, on behalf of the Board of Directors. Seconded by Lammey. All Approved

Whelan made a motion to approve Resolution 2012 – 005, Resolution to Adopt the Budget and authorize the President and Treasurer to sign the same on behalf of the Board of Directors. Seconded by Edgerton. All Approved

Lammey made a motion to approve Resolution 2012 – 006, Resolution to Appropriate Sums of Money and authorize the President and Treasurer to sign the same on behalf of the Board of Directors. Seconded by Edgerton. All Approved

Edgerton made a motion to approve the 2013 Certification of Tax Levies for Garfield County and authorize the President to sign the same on behalf of the Board of Directors. Seconded by Lammey. All Approved

Whelan made a motion to approve the 2013 Certification of Tax Levies for Mesa County and authorize the President to sign the same on behalf of the Board of Directors. Seconded by Edgerton. All Approved

Lammey made a motion to approve the 2013 Letter of Budget Transmittal to the Division of Local Government and authorize the President and Treasurer to sign the same on behalf of the Board of Directors. Seconded by Edgerton. All Approved.

Edgerton made a motion to approve Resolution 2012 – 007, Resolution to Split the Property Tax Collection deposits to Garfield County and authorize the President and Treasurer to sign the same on behalf of the Board of Directors. Seconded by Lammey. All Approved

Whelan made a motion to approve Resolution 2012 – 008, Resolution to Split the Property Tax Collection deposits to Mesa County and authorize the President and Treasurer to sign the same on behalf of the Board of Directors. Seconded by Edgerton. All Approved.

Lammey made a motion to approve the 2013 Distribution Authorization Letters to Garfield & Mesa County Treasurer's and authorize Chief Blair to sign the same on behalf of the Board of Directors. Seconded by Edgerton. All Approved.

EXECUTIVE SESSION: PERSONNEL RELATED MATTERS

President Nelson made a motion that the Board of Directors hold an Executive Session per CRS-246-402(4) related to personnel matters. Seconded by Lammey. All Approved.

Whelan made a motion that the Executive Session be closed at 12:15 p.m. and the Special Board Meeting resume. Seconded by Edgerton. All Approved.

Whelan made a motion that Chief Blair be asked to complete a review of the District's current pay and compensation system and make recommended changes to The Board of Directors. Seconded by Lammey. All Approved

ADJOURN

There being no further business or discussions the meeting was adjourned at 12:20 p.m.

Kim Reeves, Administrative Assistant

Bill Nelson, Board President

Kevin Whelan, Board Secretary/Treasurer