

GRAND VALLEY FIRE PROTECTION DISTRICT  
MINUTES REGULAR BOARD MEETING – October 17, 2012

Attendance: Fire District Board of Directors  
Keith Lammey (5/2016, 2nd Term) Bill Nelson (5/2014, 1<sup>st</sup> Term)  
Kevin Whelan (5/2016, 1<sup>st</sup> Term) Ted Anderson (5/2014, 1<sup>st</sup> Term)  
Absent: Eric Edgerton (05/2014, Appointed)  
Staff: David Blair, Fire Chief, Rob Ferguson, Deputy Fire Chief,  
Kim Reeves, Administrative Specialist  
Public: None Present

President Nelson called the meeting to order at 9:02 a.m.

Lammey moved to excuse Edgerton. Seconded by Whelan. All Approved

### MINUTES

Minutes from the September 19, 2012 Regular Board Meeting were presented and reviewed.  
Lammey moved to approve the minutes with corrections. Seconded by Whelan. All approved.

### FINANCIAL REPORT

Financial reports for September 2012 were reviewed and discussed. Lammey moved to approve the financial reports subject to corrections. Seconded by Anderson. All approved.

It was suggested that the Admin staff explore other accounting programs and other processes for the financial documents to resolve some of the errors.

### PUBLIC COMMENT

No Public present.

### FIRE CHIEF'S REPORT

#### ➤ Update on PTC project

Chief Blair updated the Board of Directors as to the progress being made to date at the Parachute Training Center. Chief Blair has contacted HP Geotech to perform the compaction and concrete testing for the training pad. WPX has the easement with Exxon written and has moved the lines. The site is ready for Kuersten Construction to begin the work on the training pad. The Board of Directors will need to approve the contract for services and authorize Chief Blair to sign associated construction documents on the Boards behalf for the project. Whelan motioned to allow Chief Blair to sign contracts with HP Geotech for their work at the Parachute Training Center. Seconded by Lammey. All Approved. Whelan motioned to allow Chief Blair to also sign future contracts and other associated documents for the training pad as needed for completion of the project, not to exceed any budgeted amounts. Seconded by Lammey. All Approved.

#### ➤ Update on the success of the summer wildfire program

Chief Blair has asked staff to prepare a summary as to the success/failure of the summer wildfire program Chief Blair presented the findings to the Board of Directors. Staff has found that it was very beneficial and is recommending that we continue it into 2013 with more flexibility on the daily assignment of on duty staff to an apparatus.

#### ➤ Resolution to place Part Time Employees into FPPA

Chief Blair recommended that we move the Part Time employees to the FPPA retirement program instead of Social Security. This will allow the Part Time employees that work the summer wildland period to continue working the rest of the year without being restricted by the statutory limit of 1600 hours. Lammey moved to approve including part-time members in FPPA. Seconded by Anderson. Lammey, Anderson, Nelson in favor. Whelan opposed.

➤ **2013 Budget Discussion**

Chief Blair presented the initial Draft of the 2013 General Fund, Capital Projects Fund and Pension Fund budgets for the Board of Directors review and discussion. Bill Nelson presented the Board of Directors with an informal Actuarial Study of the Districts Pension Fund. After reviewing the additional information presented by Bill Nelson, it is now the consensus to contribute .05 mills to the Pension Fund. The difference of the previous .2 mills is to be deposited into the Future Operational Reserve Fund. This change will allow the District to receive an additional three years worth of State Matching grant dollars for the Pension Fund. A separate copy of the 2013 Draft Budgets will be available for Public review in the Administrative Specialist office as required. Lammey moved to accept the 2013 Draft Budget with discussed revisions, further discussion and approval. Seconded by Whelan. All Approved.

The Board of Directors discussed the Future Operational Reserve Fund and rather they preferred to keep the current balance of \$800,000.00 in the General Fund or move it to a separate account. Whelan moved to open a separate account at Wells Fargo for the Future Operational Reserve Fund and move the current balance of \$800,000.00 out of the General Fund into the separate account. Seconded by Lammey. All Approved

➤ **Purchase of budgeted Fire Equipment**

Chief Blair asked the Board of Directors to approve the purchase an additional thermal imaging camera and set of extrication equipment for ladder truck. This equipment was budgeted for, but requires Board approval prior to purchase. This additional equipment will bring all first due apparatus up to near like in kind inventory. Lammey moved to approve the purchase not to exceed the budgeted \$30,000.00. . Seconded by Whelan. All Approved.

➤ **Other**

- Chief Blair read the letter that was sent to the District from Hugo Fire Department thanking GVFPD for the donation of a slip-in unit.
- The Xeroscape project at the Rullison Station has been sent out for bid. The bids that have been received to date are in excess of the funds budgeted for this project. Chief Blair will continue to explore other options and bids. Chief Blair is also waiting on bids from electricians to install the emergency heat at the Rullison Station.
- The 2013 Subscription Service and rates were discussed with the Board of Directions. Lammey moved to approve the rates for 2013. Seconded by Whelan. All Approved.

**STAFF REPORT**

➤ **District participation in recent events**

Deputy Chief Ferguson discussed some of the events that the District has participated in during the past month, as well as what the Operations Staff has been doing.

➤ **September OPS Report**

Deputy Chief Ferguson discussed the September 2012 Operations report.

**Other**

- Keith Lammey - BMSA has completed the purchase of land that contains a building that will need to be demolished. BMSA will not demolish the building until the District has had a chance to use it for some training exercises.
- Kevin Whelan – Requested that the Board of Directors be informed of the types of activities and training events that the Parachute Training Center pad is being used for, and what other departments/companies are using the Training Center and pad.

**ADJOURN**

There being no further business or discussions the meeting was adjourned at 11:05 a.m.

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Kim Reeves, Administrative Assistant

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Bill Nelson, Board President

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Kevin Whelan, Board Secretary/Treasurer