

GRAND VALLEY FIRE PROTECTION DISTRICT
MINUTES REGULAR BOARD MEETING – October 19, 2011

Attendance: Fire District Board of Directors
Lynn Shore (5/2012, 2nd term) Keith Lammey (5/2012, 1st term)
Bill Nelson (5/2014, 1st term) Ted Anderson (5/2014, 1st term)
Kevin Whelan (5/2012, appointed)

Absent: None

Staff: David Blair, Fire Chief, Robert Ferguson, Deputy Fire Chief,
Kim Reeves, Admin. Specialist

Public: Michelle Foster

President Shore called the meeting to order at 9:00 am.

MINUTES

Minutes from the September 21, 2011 Regular Board Meeting were presented and reviewed. Lammey moved to approve the minutes. Seconded by Whelan. All approved.

FINANCIAL REPORT

The financial reports for July, 2011, August 2011 and September 2011 were reviewed and discussed. Nelson moved to approve all financial reports. Seconded by Whelan. All approved.

PUBLIC COMMENT

Michelle asked if we had a program with the radio station to alert them of an emergency situation so they can broadcast this information to the public. This was discussed and will be looked into further.

FIRE CHIEF'S REPORT

- **Update Community Wildfire Protection Plan**
Chief Blair updated the Board on the initial discussion meeting that was held on Tuesday, October 11th, at which time the intent and goals of the scope of work were presented. The ultimate goal or outcome of this project is to have an “over-arching county plan” that individual fire protection districts may use to tailor a more refined, district specific plan.
- **Update Garfield County Natural Hazards Mitigation Plan**
Chief Blair attended a County Fire Chief’s meeting at which time the County provided information on the Counties Natural Hazard Mitigation Plan and what was to be required from each of the “participating” fire protection districts. Chief Blair hand delivered a copy of the April letter to participate to Betsy Suerth, Garfield County. Chief Blair provided all the required information that was requested to date. On October 12th, Chief Blair was advised that the District would need to sign a Resolution Letter in order to participate. The new “Resolution Letter” is attached. Chief Blair asked the Board to approve the resolution letter. President Shore read the letter out loud to the Board. Nelson moved to approve the letter. Seconded by Whelan. All Approved.
- **Information sign at Station #1**
Base has been poured, the frame has been set. Next will be the pedestal construction and then placement of the sign.

- **Update Strategic Plan discussions with Companies**
 Company Captains met with members and discussed the strategic plan. Some sent back company responses, but not all. The Strategic Plan was presented to the General Membership at the August meeting, however no summation was provided to the Chief as to the results of the meeting. Chief Blair presented the plan to the General Staff meeting, October 13th. A discussion followed as to importance and priorities. Most all of the items that were discussed have been addressed in the “Draft 2012 Budget”.
- **Initial Board presentation of the “Draft 2012 Budgets”**
 Chief Blair presented the Draft 2012 General Fund, Capital Projects and Pension Fund Budgets. These Draft budgets were presented to the membership at the General Staff meeting on October 13th. Members were pleased with the budget. There was much discussion about the “Proposed” changes to the volunteer and Part-Time salary schedules. All present agreed that it is the right thing to do in order to steer the District in the direction that was discussed during the Strategic Planning session. Current part time and volunteer personnel think that the one year grand-fathering period will be good and shouldn’t “run” anyone off. Chief Blair addressed the “proposed” salary changes. Chief Blair also presented the Draft Budgets with a 3.8% COLA increase included. The COLA increase was discussed with the Board. The Board approved for Chief Blair to continue with the Budget to include the COLA increase at 3.8% or with the most current index if one becomes available for the 3rd quarter.
- **Budget Approval meeting**
 The December 21, 2011 Regular Board Meeting was cancelled, and a Special Board Meeting was set for December 9, 2011 for the final Budget review and approval.

STAFF REPORT

- **District participation in recent events**
 Deputy Chief Ferguson discussed some of the events that the District has participated in during the past month, as well as what the Operations Staff has been doing.
- **September OPS Report**
 Deputy Chief Ferguson discussed the September OPS report

OTHER BUSINESS

- **Check Signing**
 A “policy” for check signing was discussed. It was decided that Lynn and Bill will be the main signers and that they will come in every other week to sign checks (day of the week to be determined). If Lynn or Bill is not available we will contact another Board Member to sign. Also, if there is a situation and a “special” check needs to be printed and signed we will contact Lynn or Bill first.
- **MCI Drill**
 Lynn asked if there will be any type of report from the MCI Drill in Debeque. The drill was discussed and Chief Ferguson will contact Debeque about a report.

- **Efficient use of Resources**

The possibility of “visiting” the “frequent flyers” on a consistent basis to check on them was discussed. This could cut down on the high amount of emergency calls and transports by these patients.

- **ATV Purchase**

Chief Blair asked the Board to approve the purchase of 2 ATV’s per the budget. Nelson moved to approve the purchase. Seconded by Lammey. All approved.

ADJOURN

There being no further business or discussions the meeting was adjourned at 12:13 p.m.

Kim Reeves, Administrative Assistant

Lynn J Shore, Board President

Bill Nelson, Board Secretary/Treasurer